

**CYPSP meeting**

**16 May 2018**

**Mossely Mill, Newtownabbey**

**Attendance:**

Hugh McCaughey, SEHSCT (Chair)  
 Pauline Leeson, CiNI  
 Liam Hannaway Newry, Mourne and Down District Council (Vice Chair – Chaired the meeting)  
 Kieran Downey, WHSCT  
 Dawn Shaw, Action for Children  
 Anne Marie McClure, Start 360  
 Michael Heaney YJA OBO Declan McGeown, YJA  
 Brenda McQueen, Dry Arches Children's Centre  
 Pauline Allison, NIHE OBO Clarke Baillie  
 Marie Roulston, NHSCT  
 Paul Yam, Wah Hep  
 Cecil Worthington, HSCB  
 Malachy Crudden, CCMS OBO Gerard Campbell  
 Una Lernihan, HSCB  
 Michael Murray, SEHSCT OBO Brendan Whittle  
 Liz Arthur, PBNI OBO Cheryl Lamont  
 Paul Morgan, SHSCT  
 Brendan Whittle, SEHSCT  
 Rosie McNaughton, Cedar Foundation  
 Jim Girvan, West Belfast Partnership Board  
 Una Lernihan, HSCB/CCP  
 June Wilkinson, DE  
 Clare Mangan, EA  
 Joanne Neil, Bryson  
 Louise McMahan, HSCB  
 Brenda Macqueen, Dry Arch Children's Centre  
 Helen McKenzie, SBNI  
 Paddy Mooney, Include Youth  
 Carol Diffin, BHSCT  
 Russell Hampton, PSNI  
 Johnny McBride, NMDDC

**Apologies:**

Michael Donnelly, Department for Communities  
 Cheryl Lamont, PBNI  
 Clark Bailie, NIHE  
 Declan McGeown, YJA  
 Maura Muldoon, PSNI  
 Eileen Thompson, Cedar Foundation  
 Jo Marley, Bryson  
 Bernie McNally, SBNI  
 Geraldine Teague, PHA  
 Ellen Finlay, CiNI  
 Una Casey, HSCB  
 Edel Fox, STEP  
 Michelle Tennyson, PHA  
 Gerard Campbell, CCMS  
 Bernie McNally, Chair of SBNI  
 Una Turbitt, PHA

**In Attendance:**

Maurice Leeson, HSCOB  
 Valerie Maxwell, HSCB  
 Helen Dunn, HSCB  
 Annie Clarke, HSCB  
 Stephanie Thompson, HSCB

<b>Agenda Item</b>	<b>What was Discussed/Decision</b>	<b>Lead</b>
<b>1. Welcome</b>	<p>Mr McCaughey chaired the meeting and welcomed members to the CYPSP.</p> <p>Apologies noted as above.</p> <p>It was noted that the meeting was joined by several individuals for the purposes of the workshop sessions; Johnny McBride, NMDDC,</p>	

	<p>June Wilkinson, DE and Louise McMahon, HSCB.</p> <p>To begin the meeting Mr McCaughey paid a special thanks to Fionnuala McAndrew from HSCB who recently retired.</p> <p>Fionnuala's considerable contributions to the development of CYPSP were recognised.</p>	
<b>2. Minutes of the last meeting 14 February</b>	The minutes of the CYPSP workshop held on 14 February 2018 were agreed.	
<b>3. Matters Arising</b>	<p><u>Draft CYPSP Plan</u></p> <p>Mr Leeson referenced the Draft CYPSP Plan that was included in member's information packs. Comments that have been received to date have been reflected in the draft plan. The plan will be circulated for final comments following the meeting.</p> <p><u>Outcomes Evaluation Workshop</u></p> <p>The outcomes evaluation workshop took place on 4 May and was well represented by a number of sectors. The workshop focused on the implementation of the outcomes star in practice and was led by Triangle Consulting. Paul and Ivor from Triangle Consulting noted a willingness to work with HSC Trusts and agencies. Mr Leeson asked members to consider if they would like to be considered for a partnership licensing arrangement.</p> <p>Mr Whittle questioned if CYPSP will lead bringing agencies together to take forward a partnership licencing arrangement.</p> <p>Ms Shaw asked for voluntary agencies to be included in discussions going forward as this can be costly to community/voluntary agencies.</p> <p>Ms Roulston, Mr Whittle and Ms Diffin have all expressed an interest in taking part in further discussions.</p> <p>Ms Shaw highlighted that Action for Children are working on a mental health and wellbeing Star in</p>	Stephanie Thompson

	<p>England with Triangle The pilot will begin in September.</p> <p><b>Actions:</b>  <b>A short report will be circulated to members who attended the workshop.</b></p> <p><b>It was agreed that this item would be kept on the agenda for further discussion.</b></p> <p><u>PfG outcomes and indicators</u>  The proposed new indicators have been included in the packs. Mr McCaughey noted that this is an opportunity for us to link our CYPSP plans with children and young people's outcomes and indicators to demonstrate how we contribute to the PfG.</p> <p>Ms Maxwell reported that the CYPSP interactive data system will be up and running shortly. The system will be based on the new 8 high level outcomes and will be easier to navigate through.</p> <p><u>Family Support Hubs Core Members Survey</u>  The family support hubs core members' survey is an annual survey that is circulated to core hub members annually. Ms Dunn noted that the core members survey for 2017/18 is about to go out. Ms Dunn noted that there have been a few amendments to the hub survey as the hubs are all fully established and functioning.</p> <p><b>Action: The findings will be presented at the next meeting</b></p> <p><u>CYPSP Membership- Outcomes Group</u>  Mr Leeson updated members on the recruitment process for CYPSP and Outcomes Group. Mr Leeson noted that we will begin this process shortly starting with the Outcomes Group membership.</p> <p>It is anticipated that the process will be completed by Autumn 2018.</p>	<p>Stephanie Thompson</p> <p>Maurice Leeson</p> <p>Helen Dunn</p> <p>Maurice Leeson</p>
<p><b>4. Feedback from Regional Task and Finish</b></p>	<p><u>4 a) Regional ACE Reference Group</u>  Mr Downey directed members to the full ACE Conference Report and ACE Reference Group</p>	

<p><b>Groups</b></p>	<p>Terms of Reference that were included in information packs.</p> <p>A number of developments were noted since the regional conference including the EITP investment, cross boarder MACE project manager recruitment and preparatory work on the development of a Regional ACE Strategy for Northern Ireland.</p> <p>The strategy will seek to instil ACE informed practice across all workforces and outlined 4-5 key messages re building resilience, embedding the trusting adult model etc.</p> <p>There was a discussion between members about the membership on the reference group. It was suggested that the membership was very health orientated. Mr Downey highlighted that the reference group look to expand to include other sectors including PSNI, Justice (Liz Arthurs PBNI and Michael Heaney YJA expressed interest), Council and Education (Clare Mangan). Ms Wilkinson expressed an interest in being a part of the reference group process in relation to her role leading the children and young people’s strategy and links to government departments.</p> <p>Mr Leeson reminded members that the reference group will not control all the ACE activity in NI but it will be a vehicle to coordinate and communicate the ACE agenda. Mr Whittle welcomed the role of the reference group and noted that it will be a process of how we work differently to understand the landscape better with current resources.</p> <p>Mr McCaughey referenced the membership and queried the next steps for the reference group and asked where the community/voluntary sector fit. It was recommended that the reference group need to bring wider sectors into the reference group process.</p> <p>There was a discussion about the role agencies play in understand the needs of children through sports. Ms McKenzie has offered to link Mr Leeson and Mr Downey with the ‘Sports in the Community’ lead from the Safeguarding Board.</p>	
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	<p><b>Action:</b>  <b>Ms McKenzie to send Mr Leeson Sport in Communities contact details</b></p> <p><b>Actions:</b>  <b>The ACE Reference Group have been tasked by CYPSP to deliver a small workshop before the next meeting with wider members including PSNI, Justice, Education and Council to begin to bring them into the process.</b></p> <p><u>4 b) Health and Education Task and Finish Group</u>  Mr Leeson and Ms Mangan briefed members on the progress of this task and finish group. A Terms of Reference has been agreed and a work plan is underway. Further information will be shared at the next meeting.</p> <p><u>4 c) Holiday Hunger Task and Finish Group</u>  Ms Leeson highlighted that the Portadown Gets Active Programme continued at Easter. The report card showing the impact of this provision has been included in members packs. The Get Active toolkit is underway and should be completed shortly.  Mr McCaughey queried the next steps for the model. Ms Leeson highlighted that the programme will continue in Portadown for another three years. Children in Northern Ireland are also pursuing the model in other areas including Carrickfergus. Ms Leeson noted the importance of the continued learning aspect of the programme and the educational outcomes of the mini medics programme and peer mentoring OCN qualification. Ms Leeson also congratulated Oasis and the Portadown Gets Active Programme on their award for innovation recently through ABC Council.</p> <p>Mr Downey congratulated the holiday hunger reference group reporting that the results appeared staggering in terms of impact. Mr Downey asked if the full programme evaluation could be shared with members.</p>	<p>Helen McKenzie</p> <p>Kieran Downey / Maurice Leeson</p>
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	<p><b>Actions:</b>  <b>The detailed evaluation report to be shared with members</b>  <b>The Get Active Toolkit will be presented at the next meeting in October</b></p>	<p>Pauline Leeson</p>
<p><b>5. Working alongside other partnerships/ Community Planning</b></p>	<p>Mr McCaughey welcomes Mr Hannaway to provide an update on community planning in Northern Ireland as our first discussion workshop. Mr Hannaway gave an overview of how the community plans link to the contributions of PfG. He also noted the community plans in some council areas can reflect the political drive in each council area. One of the issues drawn to light in the NMDDC plan is the level of rurality. This is being taken forward by a number of partner agencies.</p> <p>Mr Hannaway noted that the community plans have tried to align with the PfG outcomes ‘best start in life’. This has been reflected through the CYPSP Outcomes Groups delivery plans for children and young people.</p> <p>Mr McBride from NMDDC commended CYPSP on their model to address children and young people’s issues collectively and expressed an interest in the CYPSP report cards. Johnny suggested that CYPSP should meet with Department for Communities to share their model of learning re score cards and working in partnership to influence and shape the new DfC framework.</p>	
<p><b>6. Group Discussion</b></p>	<p>Mr McCaughey welcomed a discussion on the community planning processes. Each of the outcomes group chairs shared how they are connected to community planning through representation on both CYPSP and community planning partnerships. Many outcomes groups have been adding their contributions to local community plans.</p> <p>Mr Downey reported that the Derry and Strabane City Council community plan has referenced the CYPSP Western Outcomes Group as the delivery agent for children and young people’s issues in the area.</p>	

	<p>Mr Downey noted that the UNICEF Youth Participation Project between Derry and Strabane City Council and the CYPSP Western Outcomes Group has been a quick win for both partners. This will be discussed in item 9 of the agenda.</p> <p>Members agreed it would be timely to share the CYPSP model across departments. Mr McCaughey recommended that the CYPSP structures should be used as an exemplar to demonstrate the working relationships between agencies and communities and monitoring/reporting.</p>	
<p><b>7. The policy environment – Draft Children and Young People’s Strategy for NI</b></p>	<p>Ms Wilkinson highlighted that a number of issues that have been discussed throughout this meeting are being taken forward by the children’s strategy team.</p> <p>The Children’s Strategy for Northern Ireland is being led by Department for Education however straddles across all Departments.</p> <p>Ms Wilkinson anticipates the new Children and Young People’s Strategy for Northern Ireland should be available at the end of June 2018.</p> <p>At this stage an implementation plan will be developed. Ms Wilkinson sought recommendations from CYPSP members in terms of measuring delivery against the strategy. It was suggested that perhaps 1 or 2 children’s issues are chosen and monitored over a 3 year period.</p> <p>Ms Wilkinson highlighted that the children’s strategy team are working closely with the CYPSP team to develop the monitoring and reporting processes.</p> <p>The first area of work for the strategy team are keen to develop is a participation project with children and young people. The team will link with the outcomes groups and locality groups on this matter.</p>	

	<p><b>Action</b></p> <p><b>CiNI agreed to help June Wilkinson scope out what other organisations were doing in terms of participation with children and young people</b></p>	CINI
<p><b>8. Group Discussion</b></p>	<p>Following the presentation on the Children and Young People’s Strategy update Mr McCaughey opened discussions between members.</p> <p>There was a brief discussion on the guidance document of the Children’s Services Cooperation Act. Ms Wilkinson noted that this document has been drafted and can be circulated.</p> <p><b>Action: Ms Wilkinson will send through this information to CYPSP for circulation</b></p> <p>This was followed by a conversation in relation to the position of the Adoption and Children’s Bill for Northern Ireland and the proposed changes to CYPSP.</p> <p>Mr Worthington referenced a recent correspondence from Mr Stephen Agnew requesting an update from CYPSP re the recommendation within the Bill to put CYPSP on a statutory footing.</p> <p>It was noted during the meeting that this has been passed to DoH for a response.</p>	June Wilkinson
<p><b>9. Participation / coproduction – UNICEF Project in the Western OG Area</b></p>	<p>Mr Downey shared a presentation on the UNICEF Participation Project that is being taken forward between Derry and Strabane Council through community planning and the CYPSP Western Outcomes Group. An application was submitted to UNICEF in 2017 and partners were successful. The project has been supported by a total of £30,000 contributed from the outcomes group and council to develop the project. A model of participation is being developed to ensure children and young people are involved and valued in the work of CYPSP/Community Planning. It is anticipated that by 2020 the western area will become a child friendly</p>	

	<p>community.</p> <p>Mr Leeson referred members to the ASK First Standards and the Co-Production Paper that has been included in the member's information packs.</p>	
<p><b>10. Group Discussion</b></p>	<p>Ms McMahon welcomed the joint participation project in the western outcomes area and highlighted this would be a fantastic quick win for community planning.</p> <p>There was a brief discussion between members in relation to some council's having a children and young people's participation coordinator such as Derry and Strabane. However this is not the model followed by all council areas.</p> <p>Mr Hannaway highlighted the NMDDC have put in place seven DEA officers working locally. The DEA officers have been coordinating their work plans with the Southern and South Eastern Locality Planning Groups.</p> <p>Mr McCaughey asked members to consider how we learn from the UNICEF project and asked Mr Downey to keep members informed on the project developments.</p> <p>Ms Mangan reported that the EA Youth Survey is distributed each year to hear the views of children and young people. The most recent report had over 12,000 young people's submissions. This figure has almost tripled since it was circulated last year. The report from this survey could be used to shape outcomes group, locality groups and council area work plans and is an example of children's participation in planning. The results can be broken down per trust area.</p> <p>Ms Mangan has also recommended that EA would be happy to annual review through CYPSP and include any issues that partners would like to engage children and young people about.</p> <p><b>Action:</b>  <b>Ms Mangan to send the Youth Survey Results Report to CYPSP for circulation</b></p>	<p>Clare Mangan</p>

	<p>It was agreed that we need to scope which agencies have youth forums (council youth forums, NICCY youth panel, NI Youth Forum etc) and participation networks for engaging with children and young people. Children in Northern Ireland have offered to support this process in partnership with the ongoing work being undertaken by DE and EA.</p> <p><b>Action:</b>  <b>Children in Northern agreed to assist DE with a participation scoping exercise.</b></p>	Pauline Leeson
<b>11. Locality Planning</b>	Not for discussion. It was noted that this paper was included in the packs	
<b>12. Information Update</b>	Not for discussion. It was noted that this paper was included in the packs	
<b>13. Communication Update</b>	Not for discussion. It was noted that this paper was included in the packs	
<b>14. Any other business</b>	<p>Ms Shaw referenced the Neglect Strategy that is underway by the Safeguarding Board for NI. Further information will be shared at the next meeting.</p> <p><a href="#">SBNI Neglect Strategy</a></p> <p>Ms Clarke referenced the success of the Supporting Young Carers in Schools booklet that was developed through the regional young carer's subgroup. The document was success in its publication in the British and Irish Council Journal. Ms Clarke noted that the HSCB and EA are working to republicise this piece of work through staff and young carer short videos.</p> <p>It is expected to be Mr Worthington's last meeting of CYPSP. Mr McCaughey paid thanks to Mr Worthington's contributions to the HSCB and CYPSP over recent months and wished him a happy retirement.</p>	Dawn Shaw / Bernie McNally
<b>15. Date of next meeting:</b>	<b>1.00pm Action Mental Health office, Thursday 22 November</b>	

	<b>(4 Steeple Rd, Antrim BT41 1AF)</b>	
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