

**CYPSP Think Family Subgroup meeting  
26 June 2017  
Action Mental Health, Antrim**

**Minutes**

**Attendance**

Mary Donaghy, HSCB  
David Babington, AMH  
Amber McCloughlin, NHSCT  
Kerry McVeigh, BHSCT  
Angela Mulholland, NICFC  
Eileen Woods, BHSCT  
Avery Bowser, Action for Children  
Stephanie Thompson, HSCB

**Apologies**

Margaret Burke, SBNI  
Anne Grant, QUB  
Anne McMahon, SHSCT  
Paddy Moynihan, SEHCT  
Flo Fegan, SHSCT  
Marlyn Grant, NHSCT  
Helen Dunn, HSCB  
Hazel Quinn, SHSCT  
Don Bradley, SEHCT  
Barney McNeaney, BHSCT  
Maurice Leeson, HSCB  
David Douglas, SHSCT  
Cathy Bell, DE

<b>Agenda Item</b>	<b>What was discussed?</b>	<b>Who will lead?</b>
<b>1. Welcome and Apologies</b>	Mary Donaghy welcomed members of the group to the meeting. A number of apologies were noted as highlighted above.	
<b>2. Minutes of the last meeting: 5 Dec 2016</b>	<p>The minutes from the last Think Family Subgroup meeting held on 5 December 2016 were shared with members and agreed.</p> <p>Mary Donaghy noted that the last meeting scheduled for March 2017 was cancelled due to a number of apologies.</p> <p>Eileen Woods, BHSCT was welcomed to the meeting to provide the regional learning points of the Belfast SAI update for adult and children's services</p>	
<b>3. Regional learning from SAI  BHSCT presentation</b>	Eileen Woods shared a Belfast Trust update on the SAI from June 2015. It was a recommendation within the Belfast Trust SAI that regional learning from this SAI would be most appropriately addressed through the work of the Think Family	

Regional Sub Group who should oversee the Trust's Action Plan and consider implementation of the following specific recommendations across the region:

1. Development of a Dis-engagement Policy by Children Community Services Directorate in line with Mental Health Services.
2. Review of current training on working with parents with mental health and self-harm behaviours and confirm the need for this training to be mandatory for Health Visitors and identify the need for any additional training required.
3. Health Visitors are to be informed that if following 'failure to contact a client' guidelines, any letter sent to the service user must state that they will continue to receive the universal service and that the next review is likely to be on a particular date.
4. Review the introduction of the Champions Model within Mental Health Services and its expansion to other disciplines beyond social work to facilitate increased understanding and communication.

Note – In BHSCT health visitors and safeguarding nurses are now involved in the champion's model – Approx. 12 champions to date.

In addition the issues and learning identified should be brought to the Think Family Regional Sub-Group which is the most appropriate forum to have oversight of all issues and interfaces regarding services for families and children (which includes including Health Visiting & Primary Care and Family & Child Care Services) and Mental Health services.

The action plan is waiting sign off by the Belfast HSC Trust.

	<p>Members discussed the need to highlight nonattendance and disengagement from appointments with a second adult in the household of someone with a mental health issue. The individual's disengagement from the service and exiting process by services should be discussed.</p> <p>The BHSCT has been asked to share the final action plan with this group for consideration as to how the recommendations relating to Think Family will be taken forward regionally. The following items are to be shared with the Regional Think Family group;</p> <ul style="list-style-type: none"> <li>- Information to be sent on BHSCT champions model training</li> <li>- A copy of the failure to attend template letter</li> <li>- Disengagement policy</li> </ul> <p>Mary Donaghy noted that SBNI have included mental health as one of their priorities for moving forward. Mary suggested contacting Margaret Burke re CMRs regionally were there have been interface across children and adults services</p>	<p>Eileen Woods</p>
<p><b>5. Updates from Interface Groups in Trusts</b></p> <ul style="list-style-type: none"> <li>- <b>Champions</b></li> <li>- <b>Communication plans</b></li> </ul>	<p>All trusts to update the champion's template for the next meeting in September. See template attached.</p> <p><b>Belfast</b> The BHSCT have advised that they re-launched their champion's model last year. The BHSCT have approx. 20-25 champions across the disciplines. The champions have been meeting quarterly. A champion's day was held in Belfast on 6 June. Responses were positive and many champions have taken up shadowing days in service areas. It has been agreed that Think Family should be a standing item on the agenda of all children's services meetings.</p> <p>Jackie and Owen Lambert will review the child protection case conference policy</p>	<p>All Trusts reps</p> <p>Owen Lambert, BHSCT</p>

	<p>template re checklist for complex assessments and share with members as appropriate</p> <p><b>Northern</b>  Amber McCloughlin noted that Jackie Bowen has now replaced Sharon Crawford as champion lead in the Northern Area. Champions continue to meet in the sector. Amber updated members of the NHSCT audit in relation to case conferencing. The Trust is exploring protocol for disclosures and discussions are already taking place with Margaret Burke.</p> <p>It was also noted during the meeting of a study with health visitors and midwives through NSPCC and partners on how to respond to perinatal mental health issues. Members discussed the benefit of a central database that would identify parents who have a mental health illness that have presented at one or more services.</p>	
<p><b>6. Work plan Updates</b></p> <p><b>Social Work Assessment Pilots</b></p>	<p>Mary Donaghy provided feedback from a recent learning workshop that was facilitated by Dr Falkcov in early June. Feedback has been very positive learning for staff.</p> <p>Two service users were in attendance and shared their experiences which kept the Social Work Pilot focused on the importance of family focused practice.</p> <p>The pilot has been in line with the Social Work Strategy for Northern Ireland. Mary Donaghy noted that eleven social work staff were tasked with taking forward 4 cases each for a baseline assessment and review.</p> <p>The NHSCT are in the process of testing a template before sharing across the other Trusts.</p> <p>It has been agreed that an academic evaluation will take place on the pilot.</p>	

<p><b>Think Family Support Worker: South Eastern Pilot Update</b></p>	<p><b>Think Family Support Worker: South Eastern Pilot Update</b>  The SEHSCT pilot came to an end in March 2017. The SEHSCT and Action for Children are completing an end of pilot report that should be ready to share in September 2017.</p>	
<p><b>Think Family Study</b></p>	<p><b>The Think Family Study</b>  The Think Family Study will be completed in February 2018. It was reported that out of the total of 1000 responses that 880 can be utilised. The remaining surveys were incomplete.  27 staff and 22 of 30 service users took part in semi structured interviews. The draft evaluation report should be complete by December 2017.</p> <p>Mary Donaghy highlighted that the working group need to consider a communication strategy and the best way to share the Think Family study results. Mental health awareness week during May 2018 is a potential date to host a conference for this. Each of the five HSC Trust areas will have local launch and there will be an opportunity for journal publications as well.</p>	
<p><b>Think Family Audit</b></p>	<p><b>Think Family Audit</b>  Mary Donaghy shared an update with members and noted that Queens University Belfast was awarded the tender award for completing the audit. This will begin in early September 2017.</p> <p>The SHSCT informed Mary Donaghy prior to the meeting that the Trust is unable to commit to the audit due to workload pressures. All directors have been made aware of the QUB audit and await contact with the governance departments in the Trusts.</p>	
<p><b>E- learning tool update</b></p>	<p><b>E-learning Tool</b>  Educational Shakespeare Company and Adrian Falkov have been filming. A service user group are being used as an expert reference group for the e-learning tool.</p>	



	Trust. Members agreed for the Transition Strategy to be completed o this decision.	
<b>7.AOB</b>		
<b>8. Date of the next meeting</b>	25 September 2017, 10am-12pm Action Mental Health, Antrim	