

**Minutes of South Eastern Area Outcomes Group, held on  
5 December 2017, at 10.00 am, Classroom 11, Kilcooley Women's  
Centre, Kilcooley Primary School, Ganaway Avenue,  
Bangor, BT19 1QS.**

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**Present:**

Andrews Kelly	Belfast Women's Aid
Comer Shane	Education Authority.
Doherty Kelvin	Assistant Director, Youth Justice Agency.
Garett Joanne	Health Development Specialist for Early Intervention.
Harrison Tracy	Kilcooley Women's Centre.
Leeson Maurice	HSCB
Lewis Julia	Assistant Director Child Health, SET.
Porter Barbara	PHA.
McMullan Pauline	YMCA, Lisburn.
Murray Michael	Assistant Director of Safeguarding Children, SET.
Millar Paul	Barnardo's.
Patterson David	Newry, Mourne and Down District Council
O'Hagan Colleen	SEDACT.
Simpson David	Colin Neighbourhood Partnership.
Thompson Stephanie	CYPSP.
White Jason	Assistant Director, Health and Well-Being.
Whittle Brendan	Director of Children's Services and Executive Director of Social Work, SET.

**Apologies:**

Brady Theresa	SNAF, Deputy Chair.
Curran Evelyn	HSCB.
Kelly Margaret	Mencap.
Mackey Patricia	Ards and North Down Borough Council.
Neill Joanne	Bryson Care Children & Young People Service.
Perera Ralston	Service Improvement Manager, SET.
Scullion Mabel	Resurgam.
Vladeanu Lynda	Health Development Manager, SET.

	<b>Agenda Item</b>	<b>Description</b>	<b>Action</b>
1.	Welcome, Apologies and Introductions.	Brendan welcomed everyone to the meeting and asked for a round of introductions.  Apologies were noted.	
2.	Minutes of last meeting (8 August 2017).	The minutes of 10 October 2017 were agreed.  The group agreed the actions on the Action Log.	
3.	Matters Arising	<p>a. <u>Membership Updates</u></p> <p>Brendan welcomed new member Shane Comer, from the Education Authority.</p> <p>b. <u>Participatory Budgeting - David Patterson, NMDDC).</u></p> <p>David Patterson advised he has not convened a meeting re 'Participatory Budgeting', as work is on-going with the 'Building Change Trust'.</p> <p>The 'Building Change Trust' will hold a workshop for Council staff on 18 January 2018, to develop a pilot model for Participatory Budgeting and agree plans to roll out training, roadshows and workshops.</p> <p>David advised that four roadshows have been planned and one will be held in the Newry, Mourne and Down area on 15 March 2018, venue to be confirmed. The roadshows will build an understanding and raise awareness of Participatory</p>	

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		<p>Budgeting. The training programme will provide training for 20 - 25 people from the Voluntary and Statutory organisations. Stephanie asked members to hold this date in their diaries.</p> <p>David will convene a meeting after the workshop in January, when he has a clearer picture of 'Participatory Budgeting'.</p> <p>c. <u>South Eastern Investments, Cathy Polly (postponed to Feb 2018)</u></p> <p>To be placed on the agenda for the meeting in February 2018.</p>	David Patterson
4.	SE Outcomes Group Action Plan Updates:	<p><b>Priority 2: Our Children will be resilient and have positive mental health and wellbeing</b></p> <p>a. <u>SEDACT Steps to Cope Update, Coleen O'Hagan, SEHSCT</u></p> <p>Colleen O'Hagan, Service Manager, ASCERT, advised that the 'Steps to Cope' service was due to end in December 2017, however, they have received additional funding up to March 2019 from the 'Big Lottery'.</p> <p>Colleen informed the group that the service has been reviewed to provide the best use of resources, in order to embed a legacy of hidden harm support for our young people.</p> <p>Colleen explained that the 'Steps to Cope' programme equips young people on how to cope with parental substance misuse and/or parental mental health problems.</p>	

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		<p>Colleen reported that 103 young people have completed the 'Steps to Cope' programme. The majority of these young people reported that their resilience had increased as a result of the programme.</p> <p>Colleen discussed the relevance to the recent ACE movement which highlights the importance of early intervention and prevention. Taking a universal approach to support our young people who are or have experienced adverse childhood experiences, of which include parental substance use and mental health.</p> <p>Ascort will offer 'Steps to Cope' Practitioner training to identified organisations. The training will take one day with a one day follow up refresher within two months, to see how the programme is working. A key worker in the team will be identified to provide on-gong support to the different organisations. There will also be an opportunity for trained practitioners to then attend 'Steps to Cope Train the Trainer' training.</p> <p>The vision for Steps to Cope is that there will be a network of practitioners across Northern Ireland trained to support young people living with parental substance use/mental health. Colleen discussed how we need buy in from relevant organisations and drive forward</p>	<p>Colleen O'Hagan to send dates through to Outcomes Group members</p>

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		<p>to work through how this would be most successful.</p> <p>Training is planned in January for Lakewood, Family Support Teams, YMCA and Action for Children.</p>	
		<p><b>Priority 3: Our children get the best possible early intervention support from their families</b></p> <p>a. <u>Everybody's Business Conference &amp; Operation Encompass Model, Stephanie Thompson</u></p> <p><u>Everybody's Business Conference</u></p> <p>Stephanie advised that the 'Everybody's Business' Conference was held in Newcastle in November. The Conference was oversubscribed with over a 100 people attending. Speakers included those presenting with personal experiences to share and service providers to show how people can link in and refer.</p> <p><u>Operation Encompass Model</u></p> <p>Stephanie informed the group that Sheila Simons, South Eastern Domestic Violence Partnership, will present a pilot programme called 'Operation Encompass Model' at the next Outcomes Group meeting. Operation Encompass is where the Police and Education respond to Domestic Violence incidents. The Police will communicate domestic violence incidents to the school the child attends.</p>	<p>Sheila Simons and Patricia McMurray to present on the model in February 2018.</p>

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		<p>The school will be advised that there has been a domestic violence incident but will not be given the details. This will enable the school to support the child.</p> <p>Potential scoping is underway for 'Operation Encompass' to be piloted in schools in Downpatrick.</p>	
5.	SIF Update	<p>Presented on behalf of Ralston Perera, SEHSCT.</p> <p>Stephanie explained that the Social Investment Fund (SIF) programme for the South Eastern Area is 'Incredible Year' and 'Mentoring for Achievement' and Partnership with Parents.'</p> <p>Stephanie gave the following update:</p> <ul style="list-style-type: none"> <li>• Scheme is in reporting period 7/10 (21 months completed). Next return due to TEO for Sept-Dec 2017.</li> <li>• Outputs achieved in 7 periods are; <ul style="list-style-type: none"> <li>○ Incredible Years 2149/2440 target.</li> <li>○ Mentoring for Achievement 250/300 target.</li> <li>○ Partnership with Parents 863/1440 target.</li> </ul> </li> <li>• The Executive Office is looking to relax restrictions on delivery parameters, to allow greater volume of outputs to be generated before scheme closure in June 2018.</li> </ul>	

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		<p>The biggest risk to the scheme is staff leaving between December and June, as staff secure alternative employment.</p> <ul style="list-style-type: none"> <li>SIF learning and sharing event SET will be held on 19th December 2017, in Ballynahinch, to showcase delivery and to share experiences</li> </ul> <p>S3 Solutions are currently working on data gathering, to inform independent evaluation of the overall scheme.</p>	
6.	South Eastern Partnership Conference – Proposals for Discussion	<p>Discussion took place about arranging a 'Changing Childhood/Partnerships' Conference on 19 April 2018. It was agreed that the Conference will be held in Hillsborough Presbyterian Church in the Minor Orr Hall. A planning group will be established to organise this event. The planning group consists Ralston, Stephanie, Julia and Michael. Michael will convene a meeting in January 2018.</p> <p>It was noted that places are limited to 100 and it is important that the right people are invited and attend.</p>	Michael Murray
7.	Locality Planning Group updates from chairs	<p>a. <u>Ards and North Down LPG</u></p> <p>No update, as Cathy Polley was unable to attend today's meeting.</p> <p>b. <u>Colin Early Intervention Group – David Simpson</u></p> <p>David gave the following update on Colin Early Intervention Group:</p> <p>The staff team for delivery of 'The Changing Lives Initiative' across</p>	

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		<p>Colin and West Belfast has been in place since mid-September. 'Changing Lives' is a three year EU INTERREG-funded programme to tackle ADHD-consistent behaviours (pre-diagnosis) in children aged 3-7.</p> <p>The programme comprises information and awareness workshops for parents and professionals, screening to identify appropriate parents for the intervention programme, and delivery of a 20-session Incredible Years ADHD-focused programme, alongside three research strands. Programme delivery partners are Colin Neighbourhood Partnership, the Genesis Project in Louth, and NHS Highland in Argyll &amp; Bute; with co-ordination and research being led by Archways in Dublin and Dundalk Institute. The project was formally launched in the Carrickdale Hotel on 6 November 2017.</p> <p>Preparatory work including training and development of protocols has now been completed, and the Colin team are currently holding information and awareness workshops and screening in communities across West Belfast, with an Incredible Years delivery schedule starting in January 2018. David advised that it is proving more challenging than expected to get a high volume of parents involved in the workshops.</p> <p>Julia asked if the project will record what proportion of children, whose parents go through the Incredible</p>	



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		<p>Years programme, go on to have a ADHD diagnosis. David said he would check and report back on this.</p> <p>c. <u>Down LPG</u></p> <p>Stephanie gave the following update in Ralston's absence.</p> <p>The Down Locality Planning Group has been up and running for over a year. Ralston chairs this group, however, the group hopes to appoint a Chair from the community, voluntary sector.</p> <p>Membership of the group has grown with representatives from the Education Authority and Youth Justice.</p> <p>The Down LPG recently completed a locality planning standards assessment with members. The results have been compiled and the chair of the group will take forward a few actions to improve scores from the assessments for example;</p> <ul style="list-style-type: none"> <li>• Is the group working consistently with other Local Planning Groups?</li> <li>• Has the group completed co-production with children and families.</li> <li>• Community Development Networks – running co-production training sessions. Linking in with schools –</li> </ul>	David Simpson

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		<p>proposals based on needs assessments.</p> <ul style="list-style-type: none"> <li>• Linking in with Family Support Hubs – better awareness in the area. The hub co-ordinator now attends locality planning group meetings in the south eastern area.</li> </ul> <p>d. <u>Lisburn E.I Group</u></p> <p>David Simpson, gave the following update on Speech and Language in Mabel’s absence.</p> <p>The draft terms of reference have been agreed. The first meeting of the Steering Group has been arranged to drive this forward. An Action Plan will be agreed in January 2018.</p>	
8.	AOB	<p>a. <u>Universal Credit Roll Out Update, Stephanie Thompson, CYPSP</u></p> <p>Stephanie referred to the ‘Department of Health’ letter which was circulated with the minutes. She explained that ‘Universal Credit’ is currently being rolled out throughout Northern Ireland. Full roll out should be completed by September 2018.</p> <p>Stephanie highlighted that ‘Universal Credit’ and the two child cap will become an issue for people working directly with families and asked members to familiarise themselves with the new systems.</p>	

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		<p>b. <u>Make the Call, Michael Murray, SEHSCT</u></p> <p>Michael advised that the Department of Communities (DOC) is running a campaign called 'Make the Call'. This service is to encourage people on benefits to check if they are receiving the correct benefits. Since the start of the campaign the 'DOC' have released ten million in unclaimed benefits.</p> <p>Michael explained that when a claimant 'Makes a Call' their benefits can be assessed over the phone and it will take approximately 15 mins. Claimants can also request a home visit.</p> <p>Michael asked members to promote the 'Making the Call' service within their organisations. He advised that 'DOC' staff are available to attend organisations and explain the 'Make the Call' service.</p> <p>Michael asked permission to share members' contact details with the 'DOC'. This was agreed.</p> <p><u>'Cash for Kids Christmas Appeal'</u></p> <p>Tracey informed the group that the 'Cash for Kids Christmas Appeal' has funds available to provide gifts to families who don't have a lot of money. Tracey explained that applications need to be made through organisations. Tracey will forward the link to the website to Loraine for dissemination.</p>	<p>Michael Murray</p> <p>Tracey Harrison</p>

	<b>Agenda</b>	<b>Description</b>	<b>Action</b>
		Stephanie advised that Evelyn Curran will be attending each of the Locality Planning Groups to present on the 'Childcare Partnership' ie what the partnership is doing and explain the grants available.	
<b>9.</b>	<b>Date of Next Meeting</b>	<b>Thursday 8 February 2018, 2.00 pm, in Cloona House, 31 Colin Road, Poleglass, BT17 0LG.</b>	