

**CYPSP meeting**

**24 May 2017**

Mossely Mill, Newtownabbey

**Attendance:**

Hugh McCaughey, SEHSCT (Chair)  
Kieran Downey, WHSCT  
Jim Clarke, CCMS  
Michael Donnelly, Department for Communities  
Clare Mangan, Education Authority  
Pauline Leeson, CiNI  
Ellen Finlay, CiNI  
Fionnuala McAndrew, HSCB  
Paul Morgan, SHSCT  
Joanne Neil, Bryson Charity  
Dawn Shaw, Action for Children  
Rosie McNaughton, Cedar Foundation  
Lesley Walker, BHSCT  
Jo Marley, Bryson  
Brendan Whittle, SEHSCT  
Bernie McNally, SBNI  
Una Turbitt, PHA  
Kathleen Grego, OBO Anne Marie McClure, Start 360  
Michael Murray, YJA OBO Declan McGeown, YJA  
Geraldine Teague, PHA  
Darren Curtis, CYPSP  
Hugh Hamill, OBO Cheryl Lamont, PBNI  
Paul Yam, Wah Hep

**Apologies:**

Liam Hannaway Newry, Mourne and Down District Council (Vice Chair – Chaired the meeting)  
Paddy Mooney, Include Youth  
Cheryl Lamont, PBNI  
Clark Bailie, NIHE  
Anne Marie McClure, Start 360  
Gillian Gibson, Footprints  
Caroline Harper, PHA  
Michelle Tennyson, PHA  
Marie Roulston, NHSCT  
Dr. Michael McBride, BHSCT  
Bernadette McAliskey, STEP  
Declan McGeown, YJA  
Brenda MacQueen, Dry Arches Children's Centre  
Maura Muldoon, PSNI  
Paul Yam, WAH HEP  
Eileen Thompson, Cedar Foundation  
Una Lernihan, HSCB

**In Attendance:**

Maurice Leeson, HSCB  
Valerie Maxwell, HSCB  
Helen Dunn, HSCB  
Una Casey, HSCB  
Annie Clarke, HSCB  
Stephanie Thompson, HSCB

<b>Agenda Item</b>	<b>What was Discussed/Decision</b>	<b>Lead</b>
<b>Welcome</b>	Mr McCaughey welcomed members to the CYPSP meeting and noted the apologies as above.  As this was Mr McCaughey's first meeting as chair of the CYPSP it was highlighted that he planned a number of visits to different parts of the CYPSP	Maurice Leeson

	<p>infrastructure over the summer to link in with members and assess how members feel the CYPSP process is working and how we move forward.</p> <p><b>Action: Members have been asked to submit nominations if they wish to be visited by the new CYPSP Chair Mr McCaughey over the summer.</b></p>	
<b>Minutes of the last meeting 23 January 2017</b>	The minutes of the CYPSP workshop held on 23 January were agreed.	Stephanie Thompson
<b>Matters Arising</b>	<p><b><u>Potential for co-working with the commissioner's office</u></b></p> <p>Mr Leeson reported that a number of meetings had taken place. ML will report back when an update is available.</p> <p><b><u>Child Poverty Group with DfC</u></b> The developments of the social strategy have been delayed. ML will report back when an update is available.</p> <p><b><u>CYPSP Membership</u></b> Ms Mangan confirmed that Education Authority would like two places at CYPSP</p> <p>Mr Leeson confirmed on Mr Hannaway's behalf that Local Government would like one place at CYPSP.</p> <p><b><u>Terms of Reference for Outcomes Groups, Locality Groups and Regional Subgroups</u></b> Mr Leeson confirmed that following agreement at CYPSP this document has been agreed and disseminated across CYPSP structures.</p> <p><b><u>Education Authority Proposal for a Task and Finish Group</u></b></p> <p>CYPSP has agreed that a new health and education task and finish group will be established under CYPSP with community, voluntary and statutory sector membership as appropriate.</p> <p>Ms Mangan met with a number of colleagues; Fionnuala McAndrew, Pat Ward and Michelle</p>	<p>Maurice Leeson</p> <p>Maurice Leeson</p>

	<p>Tennyson to discuss the way forward for this group.</p> <p>Michelle Tennyson and Pat Ward have agreed to co-chair the new task and finish group. A draft terms of reference has been prepared and membership will be sought for this group in the interim.</p> <p><b>Action: A draft terms of reference will be completed and shared with CYPSP for final sign off in October 2017.</b></p> <p><b>Action: Membership nominations for this group will be sought with the intention of meetings commencing from September 2017 when the group is formally established</b></p> <p><b>Update on Children’s Strategy</b></p> <p>Mr Leeson noted the agreement of the Children’s Strategy will be delayed due to election. Mr Leeson shared a Department for Education update from the consultation. There was a great interest in the consultation process. This item will remain on the agenda for updates.</p> <p><b>Children’s Partnership’s Consultation</b> As above. This item will remain on the agenda for updates</p>	<p>Clare Mangan</p> <p>Clare Mangan</p>
<b>CYPSP Chairs Group Business</b>		
<p><b>Single Evaluation Tool Pilot</b></p>	<p>Mr McCaughey reminded members that each of the outcomes groups had agreed to pilot a single evaluation tool within the family support contracts.</p> <ul style="list-style-type: none"> <li>• South Eastern – Outcomes Star</li> <li>• Belfast – Common metric</li> <li>• Western – Outcomes Star</li> <li>• Southern – Outcomes Star</li> <li>• Northern – undecided at this point</li> </ul> <p>Mr Whittle, chair of the South Eastern Outcomes Group highlighted that all family support contracts are being reviewed by one member of the team, in order to be aligned with the outcomes group plan. This will ensure that all family support contracts are addressing the south eastern outcomes group priority areas. The outcomes star will be applied</p>	

	<p>pre and post service.</p> <p>Mr Whittle noted that the outcomes star has been used in one contract so far and by quarter 3 (October 2017) a baseline for sharing will be prepared.</p> <p>Mr Downey, chair of the Western Outcomes Group reported that the Western HSC Trust has purchased the Outcomes Star license. They are currently reviewing the contracts and how they will align with the new outcomes group plan and tier three services including Gateway. Mr Downey noted that the outcomes star is being applied in the west to measure outcomes.</p> <p>It was noted that there was synergy with SBNI that was also looking at Outcomes star.</p> <p>Ms Walker, chair of the Belfast Outcomes Group reported that family support contracts are already aligned to priorities. A concern with applying the outcomes star approach was the cost of the licence to contracted organisations in the community/voluntary sector. Ms Walker has welcomed a wider discussion as the star will financially impact on providers at this point if it was to be applied.</p> <p>Ms Shaw, Action for Children noted that they have been using the outcomes star for many years and it has been effective. Ms Shaw suggested that the cost of the outcomes star licence should be built into each service provider's contract. Ms Shaw has offered their experience to the Belfast Outcomes Group as they move forward with the pilot.</p> <p><b>Action:</b></p> <p><b>A series of presentations will take place at the next meeting in October 2017 to demonstrate the use of the outcomes star including Action for Children, South Eastern Outcomes Group, Western Outcomes Group and EITP.</b></p>	<p>Maurice Leeson / Fionnuala McAndrew</p>
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**CYPSP Business**

**Outcomes  
Groups and  
Action Plans**

Mr Morgan provided an overview of the Southern Outcomes Group action planning processes that took place from February 2017. This included a series of stakeholder engagement events with families and schools. A series of logic modelling and 'turning the curve' sessions have taken place with a working group of the Southern Outcomes Group to develop the detailed action plan.

Mr Morgan gave credit to Ms Maxwell who developed the action planning model and has congratulated Ms Maxwell on what has been achieved and how connected all the agenda's for children and young people are in the Southern area.

Mr Whittle shared the South Eastern Outcomes Group plan on a page and drew member's attention to the Stakeholder event that will take place on 31 May in the Great Hall Downpatrick. Mr Whittle reminded members that there were challenges in aligning our work with Programme for Government, community plans, Children's Strategy etc. as they have all be developed at different stages. The South Eastern Outcomes Group has effectively aligned their plan with local community plans and priorities.

Mr Downey also shared the Western Outcomes Group plan on a page with members. Mr Downey noted that the children and young people's plan for the west has been endorsed by Community Planning in the west to prevent duplication.

There was agreement from all chairs of the Outcomes Groups that this has taken place between outcomes groups and local government.

Ms Walker reported that developing a plan for the Belfast Outcomes Group was taking longer than initially anticipated. There have been many challenges including community planning locality groups and how they communicate with CYPSP locality planning groups. Ms Walker noted that the Belfast plan needs to reflect locality planning group's needs and perspectives. The plan is in development.

	<p>Ms Casey reported in the absence of Ms Roulston re the Northern Outcomes Group. This plan is in draft and will be agreed at the next outcomes group meeting before being shared with members.</p> <p>Ms Shaw commended the energy across members in relation to the children and young people's plans of each outcomes group and the aligned direction and focus.</p> <p>Mr McCaughey was pleased to see that action plans have moved away from the colour coded monitoring status to outcomes.</p> <p><b>Action: Belfast and Northern Outcomes Groups to present their plans at the next meeting</b></p> <p><b>Action: Templates from the southern area action planning to be shared with outcomes group chairs</b></p>	<p>Lesley Walker / Marie Roulston</p> <p>Valerie Maxwell</p>
<p><b>Interface with other Planning processes</b></p>	<p>Ms Clarke presented on a mapping process which tracked the updated Programme for Government indicators and the linkages with CYPSP work.</p> <p>This piece of work demonstrated how the work of CYPSP complemented the outcomes and indicators of a number of regional frameworks including Programme for Government, Children's Strategy and the Child Care Partnerships.</p> <p>Ms Clarke reported that CYPSP work contributes to primarily to giving children the best start in life.</p> <p>It was noted that this work demonstrated the contribution the partnership was making to PfG indicators.</p> <p>It was suggested that the SBNI plan could be added to the mapping. Ms. McNally noted the potential for more synergy between SBNI and CYPSP on early intervention</p> <p>Mr Morgan congratulated the CSP Team on their efforts to bring this information together that demonstrates how CYPSP are contributing to the processes.</p>	

	<p>Mr Leeson noted that Ms Clarke will present the mapping exercise at the next Children's Champions meeting for information.</p> <p>Ms McAndrew highlighted that this is an important piece of work that we should be sharing with politicians.</p> <p>Ms Leeson noted the link to Stephen Agnews Childrens Services Cooperation Act.</p> <p><b>Action: Circulate the Programme for Government linkages table with CYPSP members</b></p>	Stephanie Thompson
<p><b>Proposals for Task and Finish Regional Working Groups</b></p>	<p><b><u>Regional Task and Finish Subgroup Holiday Hunger</u></b></p> <p>Ms Leeson and Ms Finlay presented an overview of the child poverty issues affecting children during school holiday closures in Northern Ireland. The pilot holiday hunger summer programme known as 'Kilkeel Gets Active' and its outcomes were referenced during the meeting. Ms Leeson noted that a steering group has been meeting since the Child Poverty conference in the Long Gallery, Stormont last year and a second pilot programme is testing a refined programme model in Portadown over the next year.</p> <p>Ms Leeson requested from members that the steering group be endorsed in CYPSP as a regional task and finish group. Members were in agreement with this request.</p> <p>Membership for the steering group has already been established and is working well however Ms Leeson requested contributions from statutory agencies.</p> <p>Short video clip of last year's Kilkeel Gets Active programme - <a href="http://www.ci-ni.org.uk/kilkeel-gets-active-holiday-provision-programme">http://www.ci-ni.org.uk/kilkeel-gets-active-holiday-provision-programme</a></p> <p><b>Action: Formal membership request letters will be circulated to Education Authority, Public Health Agency and Local Council</b></p> <p><b>Action: Ensure the chair of this regional group is invited to be a part of the CYPSP chairs</b></p>	<p>Ellen Finlay / Stephanie Thompson</p> <p>Una Casey</p>

	<p><b>meeting</b></p> <p><b><u>Regional Task and Finish Subgroup Intensive Family Support</u></b></p> <p>Mr Leeson reminded members of the three year pilot of the intensive family support service in Belfast. A review has taken place and the learning has been collated.</p> <p>Mr Leeson requested a regional task and finish group to be established consisting of PBNI, Justice, NIHE, HSC Trusts, Education etc. to bring together agencies to complete a short piece of work to review the evaluation and embed into current structures. Members were in agreement.</p> <p><b>Action: Mr Leeson to coordinate invitations to attend a meeting of this group</b></p> <p><b><u>Regional Task and Finish Subgroup for Adverse Childhood Experiences</u></b></p> <p>Mr Downey shared a presentation in relation to Adverse Childhood Experiences (ACE) with reference to the South Eastern Area pilot of the ACE project.</p> <p>Reference was given to the Welsh model of learning (<a href="http://www.aces.me.uk/in-wales/">http://www.aces.me.uk/in-wales/</a>)</p> <p>Mr Downey requested the development of a regional task and finish group to share the learning of the pilot programme and embed across our structures in Northern Ireland. Ms Mangan expressed an interest for ACE at the early years. There was also a discussion held in relation to how ACE could support a range of settings and will complement the intensive family support service. Members were in agreement.</p> <p><b>Action: Membership of this group to be scoped and initial meetings to be established.</b></p>	<p>Maurice Leeson</p> <p>Mr Downey / Mr Leeson</p>
<p><b>New Children's Services Plan</b></p>	<p>Mr Leeson highlighted to members that the HSCB have a statutory obligation to develop a third children's services plan for 2017-2020. Mr Leeson noted that a draft plan will be circulated from October 2017 for consultation and will need sign off by March 2018.</p> <p>Mr McCaughey expressed an interest that the new plan is used to educate people and refocus the</p>	<p>Maurice Leeson</p>

	<p>sector in light of all the structures including community planning and how it all fits together.</p> <p>There was also a discussion between members in relation to engaging with those who need to be engaged including; elected representatives, community stakeholders, children, young people and parents.</p> <p>There was also an appetite for a short video clip of who CYPSP are with examples of our work and member interviews to complement the paper based plan.</p>	
<p><b>Locality Planning</b></p>	<p>Ms Casey shared the regional locality planning report with members and in doing so highlighted a number of emerging trends that have been arising as a result of locality work such as one to one parenting support, cyberbullying, mental health of young men and school attendance.</p> <p>There was a discussion between members during the meeting in relation to school attendance. Ms Mangan noted that Education Authority is monitoring suspensions across schools with an understanding that there are specific geographical pockets of school suspensions that are contributing to a regional figure.</p> <p>Mr McCaughey asked how the feedback process between locality planning and other planning groups worked. MsCasey noted that Outcomes Groups received reports from the Locality process.</p> <p>Ms Casey reminded members of the rich data and experience from locality planning group members. Ms Casey noted that issues from a local area are raised through the outcomes group meetings and taken on board by members. Community Planners from Local Government also attend the outcomes groups and are link into locality planning groups.</p> <p>Ms McAndrew highlighted the strength of locality planning group in engaging children, young people, families and schools locally should be recognised and that CYPSP should make more opportunities where we can reach out to our communities.</p>	

<p><b>Family Support Hubs</b></p>	<p>Ms Dunn provided an overview of the quarter three family support hub report card for Northern Ireland. Ms Dunn highlighted that funding has been secured for another year for hubs across Northern Ireland however there has been growing concern within hubs that they are referenced through strategies however funding is not following this.</p> <p>There have been an increasing number of families accessing the hubs over recent months through self-referral with a decline in the number of gateway referrals which was fantastic.</p> <p>Ms Dunn referenced a recent ‘hubathon’ event that she attended a month ago with the Department for Communities that highlighted the need to connect hubs to issues such as poverty, welfare and benefits. This is something that is being addressed Ms Dunn noted universal credit being introduced from September 2017. Hubs will need to be prepared to respond if required.</p> <p>Ms Dunn also referenced the Southern Area family support DVD (<a href="https://vimeo.com/214987526/0fa50eca84">https://vimeo.com/214987526/0fa50eca84</a>) and noted other outcomes groups may like to develop a similar model.</p> <p><b>Action: Outcomes Group chairs to consider this request</b></p>	<p>Outcomes Group Chairs</p>
<p><b>Regional Sub Groups</b></p>	<p>An update report has been provided to members.</p>	
<p><b>Standing Reports</b></p>	<p><u>Information Report Card</u> Ms Maxwell presented the quarterly CYPSP information report card at the meeting for update.</p> <p><u>Communication Report Card</u> Ms Thompson presented the quarterly CYPSP Communication Report Card at the meeting. Ms Thompson highlighted that the latest quarterly reporting of social media saw a total of 15,000 reached through our Facebook posts in comparison to the last quarter.</p>	

<p><b>Any other business</b></p>	<p>Ms McNally, SBNI noted that with the restructuring of the safeguarding panels within the trusts that it is important that SBNI representation from local panels are present on each of the outcomes groups</p> <p><b>Action: CSP Team to address this membership</b></p>	<p>Maurice Leeson</p>
<p><b>Date of next meeting:</b></p>	<p><b>4 October 2017, 9.30am-1.00pm, Mossley Mill</b></p>	