

**BELFAST OUTCOMES GROUP
MEETING HELD IN
EVERTON COMPLEX
ON 28 JUNE 2016 AT 10.00 A.M.**

| Name | Organisation | Present | Apology |
|---------------------------|--|----------------|----------------|
| Ms. Lesley Walker (Chair) | Belfast HSC Trust | ✓ | |
| Statutory Sector | | | |
| Mr. Tommy Boyle | Belfast HSC Trust | ✓ | |
| Ms. Carol Diffin | Belfast HSC Trust | | ✓ |
| Mr. Des Marley | NIHE, Belfast Area | | ✓ |
| Ms. Jill Trotter | Education Authority | | ✓ |
| Mr. Séamus Mullen | PHA | | ✓ |
| Mr. Stevie Lavery | Belfast City Council | | ✓ |
| Ms. Patricia Muldoon | Youth Justice Agency | | |
| Mr. Danny Power | HSCB Belfast Local Commissioning Group | | ✓ |
| Vacant | PSNI | | ✓ |
| Community Sector | | | |
| Ms. Maggie Andrews | East Belfast Community Rep. | ✓ | |
| Ms. Tina Gregory | West Belfast Community Rep. | ✓ | |
| Ms. Natasha Brennan | South Belfast Community Rep. | | ✓ |
| Ms. Katrina Newell | North Belfast Community Rep. | ✓ | |
| Voluntary Sector | | | |
| Ms. Anne Donnelly | Belfast & Lisburn Women's Aid | | ✓ |
| Ms. Kelly Maxwell | NIACRO | | ✓ |
| Mr. Colm Walsh | Extern | | ✓ |
| Ms. Colette Slevin | Mencap | | ✓ |
| BME Sector | | | |
| Ms. Dawn Thompson | Bryson Children's Services | | ✓ |
| Partnership Sector | | | |
| Ms. Roisin McCooley | Belfast Childcare Partnership | ✓ | |
| Mr. Jackie Redpath | Belfast Strategic Partnership | | ✓ |
| Mr. Jim Morgan | Belfast Strategic Partnership | | ✓ |
| In Attendance | | | |
| Ms. Patricia Lyness | Director Women's Aid obo Anne Donnelly | | ✓ |
| Ms. Brenda Martin | BELB obo Jill Trotter | | ✓ |
| Ms. Una Casey | CYPSP | ✓ | |
| Mr. Gerry Largey | Belfast HSC Trust – Hub Lead | ✓ | |
| Mr. Maurice Leeson | HSCB – CYPSP Link | | ✓ |
| Ms. Helen Dunn | CYPSP | | ✓ |
| Mr. Jim Girvan | Community Representative | | |
| Ms. Laura Rankin | CYPSP | ✓ | |

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| <p><i>Ms. Casey</i></p> <p><i>Ms. Casey</i></p> | <p>Ms. Walker advised that this period for this Plan was 2015 to 2018 as the CYPSP had wanted to align plans with Programme for Government. Ms. Andrews added that the group will be creating a new document soon and if all information is populated at this stage it won't have to change drastically in new document. With regards Building Partnerships, Ms. Walker informed re: the cross-agency partnership workshop planned for autumn including SBNI Panels, PCSP's, DV Partnership and Outcomes Groups/Locality Groups. She also added that there are some work which will definitely be achieved this year and continuation of the FSH contract could be added.</p> <p>In respect of the Appendix, Valerie Maxwell's information from the report card is outlined however the addition of a table outlining the outcomes, actions and addition of graphs has been suggested. Ms. Newell proposed adding locality planning information re: groups and resources. Following discussion, it was agreed to just add a specific link to the detailed information.</p> <p>Mr. Largey enquired re: the five outcomes and asked if there has been dialogue within the Government re: harmonising of PHA, CYPSP, and Government outcomes. It was noted that there are 14 outcomes in Programme for Government and 8 in the Children's Bill and some of these do not fit. Mr. Largey added that there should be better agreed connections for the 2017 Plan.</p> <p><i>Ms. Casey to make all amendments and update the Action Plan. Once amended, Action Plan to be disseminated to Group Members for consideration.</i></p> <p><i>Ms. Casey to draft memo and forward to Ms. O'Connor for circulation enclosing timeline for sign-off.</i></p> |
| <p><i>Chair</i></p> <p><i>Ms. Casey</i></p> <p><i>Mr. Boyle</i></p> | <p>4. Updates:</p> <ul style="list-style-type: none"> • Locality Chairs – Deferred until next meeting. • EIS – Deferred until next meeting. <p>Ms. Walker advised that Regional Chairs have raised some concern via HSCB re: EIS and having received no update or information re: same. These updates are required in order to make connections.</p> <ul style="list-style-type: none"> • EITP – Deferred until next meeting. • Parenting Programmes – Deferred until next meeting. <p><i>Email to be circulated to all members advising of these presentations for next meeting.</i></p> <p><i>Ms. Casey to liaise with Maurice Leeson re: EITP update.</i></p> <p><i>Mr. Boyle to liaise with Natalie Killough re: Parenting Programme presentation.</i></p> <p>Considerable discussion ensued re: the template and the issues raised in relation to the requested information, availability of the information, confusion around what different funding and what should be submitted. Ms. Walker</p> |

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| <p>Mr. Largey / Mr. Boyle</p> | <p>explained that this exercise is to find out re: what funding is in place, i.e. SIF, Big Lottery, Parenting Programmes, other monies and mapping these in order to be clear where funding is coming from; when it is coming to an end; to get a better sense re: what is currently available; what is ending and making the necessary connections. It will help to identify gaps, learning and whether it is starting to make a difference to outcomes. It will also allow the Outcomes Group to influence funding opportunities by having better knowledge re: local needs and gaps. It may also assist commissioning. Ms. Gregory felt that the entire picture re: funding was required; not just from community groups but also from the Statutory agencies and Child Care Partnerships etc.</p> <p>Some suggestions were made re: way forward – workshop for better understanding, add column re: timeframe / timeline. The main aim was to make a connection between all the local big pots of money. Locality Chairs initiated conversation re: the collation and analysing of funding information within the relevant areas.</p> <p>Mr. Boyle and Mr. Largey to discuss the production of guidelines clarifying what information is being requested.</p> <p>Engagement will be held with key stakeholders to issue guidance to inform this piece of work.</p> |
| <p>Ms. Casey</p> | <p>5. Evaluation Toolkit</p> <p>Belfast Outcomes Group is commissioning services and needs to demonstrate the outcomes from this commissioning process. Regionally there is a lot of paperwork and different evaluation models and Trusts were to pick their own. Ms. Walker advised that she has not had sight of these previously.</p> <p>Ms. Casey to clarify position re: regional toolkits.</p> <p>Mr. Largey informed that the Belfast Trust has completed key commissioning actions on behalf of the Outcomes Group and wants a clearer tool in place for the second part of the year for Contractors.</p> <p>There is one question re: self-efficacy. Gerry shared examples of 2 tools, one version used in Education which Belfast Trust is seeking to adapt.</p> <p>There must also be scale used in advance of any intervention to ensure a baseline is set and this will be filled out again at the end of any intervention and this will rate evaluation. This is a free, unlicensed product. It is using an existing mandate which is being developed and will be ready for September. Some consultation work has been done and some people have been using similar methods to this process and it is deliverable. They will be asking people to test this with everyone and will be piloted with the current 18 month commissioned services.</p> <p>The Team has also completed a scoping exercise and Mr. Largey circulated a document based on this exercise to the group. This is for use with Contractors and offers good practice. This will be added to the information pack re: monitoring meetings and uses a more common framework and language.</p> <p>With regards evaluation tools to measure impact, they are working with</p> |

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| <p>Mr. Largey</p> | <p>Contractors to find a common set of questions to be added in their comment books to allow for consistency of reporting. Ms. Casey added that at the end of the funding stream, we can then show the impact and if better off. There will be further discussions re: these actions and Ms. Walker added that the Trust are open to suggestions.</p> <p>Mr. Largey to draft briefing paper for circulation.</p> |
| <p>Mr. Boyle</p> <p>Ms. Casey</p> <p>Mr. Largey / Ms. Dunn</p> | <p>6. Family Support Hubs Scorecard and additional Hub Information</p> <p>Mr. Largey provided update. He advised that the SCIE Report is launching tomorrow based on the regional scoping exercise on the Family Support Hubs. There is an issue within the report for Belfast area concerning a table re: funding which is incorrect and the HSCB has been informed. Outcomes Group is clear that there is only one pot of money and has never instructed specific funding to be set against specific Hubs either recurrently or non-recurrently as suggested in this table. Members agreed that this could cause confusion and will need to be amended.</p> <p>Tommy Boyle to draft letter of explanation to the Hubs Lead asking the misleading information is removed.</p> <p>Ms. Casey to feedback all issues raised.</p> <p>As per previous action, Mr. Largey and Ms. Dunn to collate information re: scorecard and add Hub information.</p> <p>Following meeting, confirmation was received that release of report had been postponed pending amendment.</p> |
| <p>Mr. Largey</p> <p>LPG Chairs</p> | <p>7. Service Model Recommendations</p> <p>A paper was circulated for members' consideration re: Locality Planning Options. It was proposed that members take this document away and read in detail. The Trust will contact relevant people in due course. The paper outlines how Outcomes Group could use the funding to support Locality Groups. There are three proposed options which are outlined in detail in the paper. Further meetings and discussions will be required but it is hoped that these options would be used to open up the discussion with the locality chairs on potential options.</p> <p>Ms. Walker advised that the PHA is setting up meetings with the City Council and Nigel Grimshaw re: linkages and community planning. Meeting date was changed at last minute and Ms. Walker was unable to attend and is awaiting an update from the meeting.</p> <p>Mr. Largey to circulate paper electronically to members and related documents and will contact people in the interim for their views.</p> <p>LPG Chairs will also meet to discuss.</p> <p>Ms. Casey explained the differing approach across the other four Outcomes Group areas. Ms. Walker recalled that Ms. Hardy gave specific advice re: funding before she left. Ms. Walker added that some attempts have been made to join up the work regionally. Ms. Casey confirmed that there is a monthly Peer Support Group for Locality Workers and bi-annual Steering</p> |

9. Dates of Future Meetings

| Date: | Time: | Venue: |
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| Tuesday 6 th September 2016 | 10.00 a.m. | East Belfast Network Centre 55 Templemore Avenue Belfast BT5 4FP (EAST) |
| Tuesday 25 th October 2016 | 2.00 p.m. | Windsor Womens Centre, 136-144 Broadway, Belfast BT12 6HY (SOUTH) |
| Tuesday 13 th December 2016 | 10.00 a.m. | Glen Parent, Suffolk Road, Belfast (WEST) |