

**BELFAST OUTCOMES GROUP  
MEETING HELD IN  
EAST SIDE PARTNERSHIP  
ON 12 JANUARY 2016 AT 10.00 A.M.**

<b>Name</b>	<b>Organisation</b>	<b>Present</b>	<b>Apology</b>
Ms. Lesley Walker (Chair)	Belfast HSC Trust	✓	
<b>Statutory Sector</b>			
Mr. Tommy Boyle	Belfast HSC Trust	✓	
Ms. Carol Diffin	Belfast HSC Trust		✓
Mr. Des Marley	NIHE, Belfast Area		✓
Ms. Jill Trotter	Education Authority, NI		✓
Mr. Séamus Mullen	PHA		✓
Ms. Elaine Black	Belfast City Council	✓	
Ms. Patricia Muldoon	Youth Justice Agency		✓
Mr. Danny Power	HSCB Belfast Local Commissioning Group		✓
Const. Rosemary O'Callaghan	PSNI		✓
<b>Community Sector</b>			
Ms. Maggie Andrews	East Belfast Community Rep.	✓	
Ms. Tina Gregory	West Belfast Community Rep.	✓	
Ms. Natasha Brennan	South Belfast Community Rep.	✓	
Ms. Katrina Newell	North Belfast Community Rep.		✓
<b>Voluntary Sector</b>			
Ms. Anne Donnelly	Belfast & Lisburn Women's Aid		✓
Ms. Kelly Maxwell	NIACRO		✓
Mr. Colm Walsh	Extern	✓	
Ms. Colette Slevin	Mencap		✓
<b>BME Sector</b>			
Ms. Dawn Thompson	Bryson Children's Services	✓	
<b>Partnership Sector</b>			
Ms. Roisin McCooley	Belfast Childcare Partnership		✓
Mr. Jackie Redpath	Belfast Strategic Partnership		✓
Mr. Jim Morgan	Belfast Strategic Partnership	✓	
Ms. Jackie McBrinn	BH DU Manager		✓
<b>In Attendance</b>			
Ms. Patricia Lyness	Director Women's Aid obo Anne Donnelly	✓	
Ms. Brenda Martin	Education Authority NI obo Jill Trotter	✓	
Ms. Anne Hardy	CYPSP Children's Services	✓	
Ms. Una Casey	CYPSP		✓
Mr. Gerry Largey	Belfast HSC Trust – Hub Lead	✓	
Mr. Maurice Leeson	HSCB – CYPSP Link		✓
Ms. Helen Dunn	CYPSP	✓	
Mr. Jim Girvan	Community Representative		✓
Ms. Trisha O'Connor	Minute Taker	✓	
Ms. Mary Murphy	Belfast Trust (Presentation)	✓	

<b>Action by:</b>	
	<p><b>1. Welcome, Introductions and Apologies</b></p> <p>The Chair welcomed everyone to the meeting and Introductions were made around the table.</p>
	<p><b>2. Minutes of last meeting on 15<sup>th</sup> December 2015</b></p> <p>The minutes were agreed as a true and accurate record and Ms. Walker apologised for the delay in forwarding same.</p>
	<p><b>3. Commissioned Services Update – Mary Murphy BHSCT</b></p> <p>Mary Murphy commenced the meeting with a verbal presentation re: Commissioned Services and she provided 2 documents for circulation – Update re: Commissioned Services and Breakdown of Commissioned Services. Ms. Murphy provided a very detailed overview of the process; minutiae of same are outlined in the update paper. Funding was broken into 4 types and an allocation and capped amount set against each. Each individual service was clear re: the minimum and maximum amounts they were able to apply for. Ms. Murphy gave an update on the progress of each service type and funding allocation including information re: the oversubscription of some of the funding types, ranked allocation process, successful and unsuccessful organisations, successful but not funded organisations and the remaining unallocated funds of £21,266.01.</p> <p>The breakdown of each individual service is outlined within the second paper provided today. The feedback from the Family Support Hubs has been positive re: having hub-facing services. Some negotiations have taken place with organisations to base themselves in areas with no EITP funding. Monitoring visits commence this week to gather feedback and evidence, linking in with the Hubs, service user feedback re: benefits and to find out if they are on target and happy to go forward. Ms. Walker expressed her thanks to the Early Intervention Support Team as this presentation has reminded the group how much hard work has been done and how essential this component is. It has also been useful to highlight the interface areas with other processes as we would not wish to ‘double fund’ where there is funding already in place. Ms. Walker opened the discussion for questions.</p> <p>Ms. Gregory highlighted the issue of evaluations and proportionality. For an allocation of £5k, a lot of work requires to be done re: recording and monthly reporting and many organisations will not have good admin support. Ms. Murphy felt that the current monitoring form was not too big and was happy to circulate same to the group. Mr. Largey advised that discussion is currently ongoing re: evaluation and impact and dates were recently circulated for a regional meeting re: a regional toolkit.</p> <p>Accepting Ms. Gregory’s point, Ms. Walker enquired if the evaluation toolkit and the other measures that providers are using satisfy the contractual side. Mr. Largey has liaised with the Contract Department and discussions will need to be brought back to Outcomes Group re: choosing the right cycle of monitoring, i.e. once, twice or three times per year. This is an Outcomes Group decision and regional toolkit does not need to be completed first. Ms. Murphy added that there is a considerable range of evaluation tools in use</p>

across the community sector and a lot of organisations are already monitoring and assessing data. Considerable discussion ensued re: evaluations, proportionality and Ms. Black raised some points re: the mapping of services and ensuring gaps in services are met. Gaps are emerging re: Disability, Home Visiting and targeted Health Visiting and providing support and engaging with Tier 2 families before they reach the point of Tier 3.

Ms. Walker agreed that mapping is an important point and asked what is being done re: mapping EITP, EIS, CIF etc. as this will be a considerable piece of work. Ms. Gregory advised that the SureStarts have already completed mapping work with CYPSP and can do for Outcomes Group also. Ms. Valerie Maxell has started to map some of the specific services. Ms. Hardy asked Ms. Black how services will be mapped, i.e. pin-pointed or showing coverage. Ms. Black advised that we can profile services (present postcode, distances, if in receipt of joint funding etc.) and then pin-point and either show walking distance or remit.

Ms. Brennan re-iterated the earlier point re: the community groups and noted that the decrease in community sector funding will result in admin time being significantly limited and asked members to be mindful to keep process as succinct as possible. Mr. Largey added that the scoping exercise will be very useful to demonstrate this as there is already a high level of work ongoing to give assurances and although there may not be a specific toolkit, there are processes in place to give assurance. Members reiterated these points and acknowledged the significant pressure on the community sector due to funding reductions. Ms. Thompson noted that Ms. Murphy's team had been very supportive throughout this process. Ms. Martin also thanked the Team, as a member of the Funding Panel and the process and was grateful for the useful clarity brought to the process.

***Ms. Murphy to circulate electronically all relevant documents including the 2 papers provided at today's meeting re: Commissioned Services and the Monitoring Form.***

***Ms. Hardy to organise meeting with Mary Murphy, Valerie Maxwell and Elaine Black to look at mapping of local services – EITP, EIS, CIF etc.***

#### **4. Matters Arising from 15<sup>th</sup> December 2015**

Evaluation Toolkit – Mr. Largey advised that a group meeting is scheduled. The scoping exercise is part complete and will be available in near future. Work is ongoing.

Education – Meeting is planned and feedback will be provided at future Outcomes Group meeting.

CYP Strategy – Presentation was received at last Outcomes Group meeting. We now have a critical opportunity to influence the Strategy. No feedback has been received from members yet. CYPSP are planning a meeting re: Co-operation Act, Children's Strategy and CYPSP Strategy with June Wilkinson, Stephen Agnew and the Children's Commissioner, Koulla Yiasouma to join up thinking. Ms. Hardy is pulling together Outcomes Group issues.

	<p><b>Panel members to forward any comments and issues re: Outcomes Group / Strategies to Anne Hardy to feed in to March's meeting.</b></p> <p><b>Questions to be re-circulated re: Children's Strategy for Outcomes Group Response, for response by end of January – Anne Hardy.</b></p> <p><u>NICCY Memorandum of Understanding</u> – Ms. Hardy advised that there is a Memo of Understanding with NICCY but she is unclear if this has been finalised. Both the Partnership and NICCY are keen for NICCY to remain independent. There is at least 1 meeting per year between the Partnership and NICCY and the next planned meeting is upcoming in the next few weeks and she proposed that the Children's Commissioner is invited to same. Ms. Black stated that she would be keen for NICCY to participate in Outcomes Group to create some connectivity as she felt there is a gap and this would not dilute independence. Some members also reiterated the point that NICCY should be an Outcomes Group member with Children's Commissioner holding legal oversight. Ms. Walker suggested that the group await the feedback from the NICCY/CYPSP meeting and then decide the next steps.</p> <p><b>NICCY to be retained on the agenda and brief discussion to take place following Regional discussion.</b></p> <p><b>Ms. Hardy will ask Maurice Leeson to raise at meeting with NICCY, the keenness from Outcomes Group members for more involvement and connectivity at a local level.</b></p>
	<p><b>5. Update from Locality Planning Groups</b></p> <p>LPG Chairs have not met recently; the next meeting should hopefully be before the end of this month.</p> <p><b>Laura Rankin to organise an LPG Chairs meeting for January/beginning February.</b></p>
	<p><b>6. Update from Family Support Hubs</b></p> <p>Ms. Walker advised that there has been some good news. The funding of the Family Support Hubs was due to end on 31<sup>st</sup> March 2016 and discussions have been ongoing re: same. Mr. Morgan and Ms. Walker also raised this matter at the Strategic Partnership meeting and at the Children's Services Improvement Board meeting. Last week, contractually, the Belfast Trust planned to send out letters informing Lead Bodies re: closure but at the last minute, HSCB has offered short-term funding towards mainstreaming of Hubs for next year to ensure no issue of notice. There has been a high level of negotiations between the Trust, the Departments and the HSCB. This short-term funding will allow time for continued negotiations. She noted that exact clarity is still required but this allows leeway not to issue the notice at this point. Ms. Dunn advised that they are working hard to get full year funding and this has been good news as there had been genuine concern re: ending of the funding. Ms. Black enquired if there was anything individual members should be doing re: EITP and 'how we do business better' and the long-term approach. Discussions will take place at March meeting re: what Outcomes Group can do; better working arrangements; gaps in services; what can Hubs do alongside other projects etc. Mr. Largey acknowledged the value of the work of the Hubs and the amount of activity being produced</p>

due to the energy of the lead bodies. Ms. Gregory noted that the input from the community and voluntary sectors has been tremendous and that the whole structure will be undermined if Hubs were to cease. Mr. Largey advised that there are a series of event planned for February re: Hub Launches and Re-Launches.

***Gerry Largey to circulate invites to members re: all Hub Launches and Celebration Days.***

Mr. Largey informed that there have been some admin issues re: monitoring Hubs which are receiving approximately 100+ families per month. Ms. Walker enquired re: the next update and if scorecard/tracking is required. Ms. Dunn advised that the returns are due this week so will hopefully will be ready for next meeting. There has been a significant increase in the number of families being referred. It was suggested that it may be helpful to revisit the initial Gateway work to note any changes in referral patterns. Ms. Walker informed that there have been discussions re: this and this would be a difficult, manual piece of work re: tracking of referrals. The Trust is about to commence a new electronic system which will hopefully make this an easier process.

***Mr. Boyle to liaise with Gateway Services re: electronic information system, monitoring Hub Activity and re-visiting previous audit work.***

Mr. Largey mentioned the Mental Health Hubs and noted that a number of linkages and connections have been identified with the Family Support Hubs. There have been 400+ referrals to the MH Hubs and although they are different models, there is increasing evidence of aligning issues such as conflict, poverty etc. Ms. Black stated that it would be useful to have a copy of all the information and evidence re: emerging needs in order to inform the Councillors and to shape further Committee papers at Belfast City Council.

**7. Update re: EITP**

Ms. Dunn spoke to this item on behalf of Mr. Leeson and gave a brief update on the 3 Workstreams.

She felt it may be useful to invite Siobhan Slevin to a future Outcomes Group re: Workstream 1 re: Ante-Natal care for first time mothers. They are currently working with Midwives and Health Visitors and looking at the interfaces; Operational Guidance is being produced; 3 year review of Health Visiting and Early Years with local implementation teams – Carol Diffin sits on this for the BHSCT. They are also working with Education and reflecting on the EA system changes. No further update on this piece of work. Brenda Martin advised that the job advertisement was out on 2<sup>nd</sup> December and closing date for Programme Manager is today.

Workstream 2 – EIS - They are working on Operational Guidance and outcomes based reporting systems and linking in with Family Support Hubs. There is training sessions with staff and Belfast is one of 5 pilots. Alongside this, there are Parenting Projects with Barnardo's and Assert but there are some capacity issues.

Workstream 3 – Relating to Statutory Sector. There are a range of Projects: Young Offenders Project; Edges (Newtownabbey and Enniskillen); Building Better Futures (Concurrent Planning and Fostering) and a small Social

	<p>Enterprise.</p> <p>Ms. Dunn advised that if further information is required re: workstream 1, please contact Siobhan Slevin. Kelly can give some further information re: EISS. Ms. Walker opened debate for questions. Ms. Gregory informed that Ms. Slavin attended West LPG to provide information re: attachment - pre-pregnancy and ante-natal. She understood information was to be sent out as a document electronically re: message and it would be good to receive this information.</p> <p><b><i>Helen Dunn to feedback all issues/comments re: EITP.</i></b></p>
	<p><b>8. Reporting re: EITP and CIF</b></p> <p>It is critical that Outcomes Group receive some information re: what is happening in the community re: CIF</p> <p><b><i>Jim Morgan to feedback to Jackie McBrinn and ask for all info re: CIF to be disseminated.</i></b></p> <p>There are also financial implications attached to this due to the short term findings. Discussion followed re: funding and potentially writing to members and formally requesting detailed information re: what is being funded locally through these Schemes.</p> <p><b><i>Anne Hardy to take discussion offline and prepare appropriate letter.</i></b></p> <p>Ms. Black felt it would be useful to have a discussion re: pooled budgets. PHA have funded a post re: parenting programmes. Ms. Hardy has met with Natalie Killough who is situated in Community Development Team within the BHSCT.</p> <p><b><i>Ms. Hardy will ask PHA for information relating to Parenting Programmes to be disseminated.</i></b></p>

## 9. Dates of Future Meetings

Date:	Time:	Venue:
Tuesday 8 <sup>th</sup> March 2016	10.00 a.m.	Girdwood Hub
Tuesday 3 <sup>rd</sup> May 2016	10.00 a.m.	Tbc
Tuesday 28 <sup>th</sup> June 2016	10.00 a.m.	Tbc
Tuesday 6 <sup>th</sup> September 2016	10.00 a.m.	Tbc
Tuesday 25 <sup>th</sup> October 2016	2.00 p.m.	Tbc
Tuesday 13 <sup>th</sup> December 2016	10.00 a.m.	Tbc