

**BELFAST OUTCOMES GROUP
MEETING HELD IN
CECIL WARD BUILDING
ON TUESDAY 21st April 2015 AT 10.00 A.M.**

| Name | Organisation | Present | Apology |
|---------------------------|--|----------------|----------------|
| Ms. Lesley Walker (Chair) | Belfast HSC Trust | ✓ | |
| Statutory Sector | | | |
| Mr. Tommy Boyle | Belfast HSC Trust | ✓ | |
| Ms. Carol Diffin | Belfast HSC Trust | ✓ | |
| Mr. Des Marley | NIHE, Belfast Area | | ✓ |
| Ms. Brenda Martin | BELB | ✓ | |
| Mr. Séamus Mullen | PHA | | ✓ |
| Ms. Elaine Black | Belfast City Council | ✓ | |
| Ms. Patricia Muldoon | Youth Justice Agency | ✓ | |
| Mr. Danny Power | HSCB Belfast Local Commissioning Group | ✓ | |
| Mr. B. McIlwaine | PSNI | | ✓ |
| Community Sector | | | |
| Ms. Maggie Andrews | East Belfast Community Rep. | ✓ | |
| Ms. Tina Gregory | West Belfast Community Rep. | ✓ | |
| Ms. Natasha Brennan | South Belfast Community Rep. | ✓ | |
| Ms. Maria Morgan | North Belfast Community Rep. | ✓ | |
| Voluntary Sector | | | |
| Ms. Anne Donnelly | Belfast & Lisburn Women's Aid | ✓ | |
| Ms. Alison McNulty | Tiny Life | ✓ | |
| Ms. Gemma Donnelly | Extern | ✓ | |
| Ms. Colette Slevin | Mencap | ✓ | |
| BME Sector | | | |
| Ms. Dawn Thompson | Bryson Children's Services | | ✓ |
| Partnership Sector | | | |
| Ms. Roisin McCooley | Belfast Childcare Partnership | ✓ | |
| Mr. Jackie Redpath | Belfast Strategic Partnership | ✓ | |
| Mr. Jim Morgan | Belfast Strategic Partnership | ✓ | |
| Ms. Jackie McBrinn | BH DU Manager | | ✓ |
| In Attendance | | | |
| Ms. Anne Hardy | CYPSP Children's Services | ✓ | |
| Ms. Una Casey | CYPSP | ✓ | |
| Mr. Gerry Largey | Belfast HSC Trust – Hub Lead | ✓ | |
| Mr. Maurice Leeson | HSCB – CYPSP Link | | ✓ |
| Ms. Trisha O'Connor | Minute Taker | ✓ | |
| Ms. Helen Dunn | CYPSP | ✓ | |
| Ms. Jonna Monaghan | Belfast Healthy Cities | ✓ | |
| Ms. Laura McDonald | Belfast Healthy Cities | ✓ | |

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| <p><u>Action by:</u></p> | <p>1. Welcome and Apologies</p> <p>Apologies were duly noted, as above and introductions were made around the table. Ms. Walker informed that Mr. Harvey has changed jobs and will no longer be in attendance at this meeting. Mr. Morgan was welcomed back on his return as member of Outcomes Group.</p> |
| <p>Mr. Leeson</p> <p>Ms. Hardy</p> <p>Ms. Walker</p> <p>Mr. Leeson</p> <p>Ms. Hardy / Mr. Leeson</p> | <p>2. Minutes of last meeting</p> <p>3. Matters Arising from 10th March 2015</p> <p><u>Membership Learning Review and Strategic Linkages:</u> There will be further discussion re: membership and strategic linkages at the May Chairs meeting and the June CYPSP meeting. Feedback will be provided once these meetings take place. Ms. Hardy advised that Mr. Leeson is attending a meeting today with Stephen Agnew re: Co-operation Bill and CYPSP members have been asked to feedback on this Bill.</p> <p>Feedback to be provided re: the Membership Learning Review at the next meeting.</p> <p>Ms. Hardy to clarify if feedback is required from partnership members only or if Outcomes members can also respond to the Cooperation Bill.</p> <p><u>Evaluation Toolkit:</u> Ms. Hardy advised that they are currently drafting final version which will be disseminated in 2 weeks. Ms. Gregory noted that it would have been helpful if this toolkit had been ready in time for the funding process and Ms. Walker highlighted the importance of having this in place for a robust framework. Mr. Leeson was due to meet with Jim Girvan and Ms. Walker has also spoken with him separately re: periodic attendance to ensure linkages with CYPSP.</p> <p>Ms. Walker to invite Jim Girvan to the next Outcomes Meeting</p> <p>Mr. Leeson to feedback to Ms. Walker re: current discussions re: connectivity with Jim Girvan.</p> <p><u>Locality Planning:</u> Ms. Casey will be meeting with Jackie McBrinn in May re: locality events funding; cost of private buses have been priced and she is awaiting Trust feedback re: use of Trust buses. Siobhan Slavin will be attending the locality groups re: EITP Workstream 1. We need to ensure that everyone has full awareness of EITP and explain how to influence the process. Ms. Diffin advised that there have been ongoing discussions re: workstream 1 and how best this can be implemented if achieved. Ms. Black requested further information re: the overall EITP programme and would like to know more re: where we are at, the way forward, if it is working, funding information etc.</p> <p>Ms. Hardy to liaise with Maurice Leeson re: how best to prepare a strategic overview of EITP programme including Family Support Hubs.</p> <p>Ms. Hardy advised that Business Case Paper re: necessity of support for Co-ordination of Locality Planning is not ready. They are reviewing on a regional basis re: gaps and looking at previous funding. Ms. Hardy and Ms. Casey are meeting with Jackie McBrinn and Séamus Mullen in early May to discuss</p> |

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| <p>Ms. Hardy</p> | <p>same.</p> <p>Ms. Hardy will complete Business Case and bring back to next Outcomes Meeting with a view to completing a business case for resource.</p> <p><u>EITP</u>: EIS Regional Stakeholder Engagement document was circulated to members. Ms. Walker noted that there had been a very lengthy discussion on EITP at the last meeting and some confusion and differences in understanding having arisen re: the actions recorded.</p> <p>Some individual members voiced their disagreement at recorded actions, gave their own understanding and raised various issues. Ms. Dunn requested that the section beginning with 'Ms. Dunn suggested' is amended.</p> <p>Ms. Walker responded with her own understanding re: agreed actions, i.e. going to Locality Planning Groups for decision, accepting this would be difficult.</p> <p>Ms. Walker assured members that the actions in all future contentious discussions and decisions will be read back to members for agreement before moving on, to ensure there are no further misunderstandings.</p> <p>Further considerable discussion followed with concerns raised by Ms. Morgan re: the final decision, i.e.: what is the final decision; no Lower North rep. in attendance, no understanding where service will be – Outer North or Lower North, who making final decision. She has liaised with Una Casey re: the potential partnership of 2 Hub areas. Mr. Boyle has received an email from Ms. Casey and Ms. Morgan making their representations. He advised that following discussion at last meeting and non-agreement with LPG's, decision has been put forward to Maurice Meehan and procurement process has begun. Ms. Black added that a proposal paper may have helped outline what was agreed, if any political implications, decision ownership etc.</p> <p>Further discussion ensued re: the decision making process, i.e. timeliness, lack of notice, difficult decisions, limited resource of a small project and Ms. Gregory advised that all concerns should be highlighted in the evaluation process. Ms. Morgan enquired if it was possible to challenge the decision put forward to Mr. Meehan, PHA, re: North area and if so, to whom. Mr. Power suggested that future proposals/initiatives should be put forward with certain criteria to enable members to make informed decisions.</p> |
| <p>Ms. Walker</p> | <p>Following considerable debate, it was agreed that Ms. Walker will liaise with Mr. Meehan and feedback all concerns and unhappiness regarding the position re: North area and how it can be resolved and if there is any opportunity to change area chosen. If so, discussion will be required at local level.</p> |
| | <p>4. Presentation – 'Shaping Healthier Places for Children – A Belfast Approach</p> <p>It was agreed to begin the meeting with the Belfast Healthy Cities presentation. Ms. Jonna Monaghan and Ms. Laura McDonald attended for this purpose. Ms. Monaghan gave a detailed introduction of the partnership organisation, coordinated by World Health Organisation and explained the mapping structure. Partners in Belfast are Belfast City Council, Northern</p> |

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| | <p>Ireland Housing Executive, Belfast Trust and various private consultants and links to Belfast Strategic Partnership. Over 100 European cities are involved and all have similar themes but are locally appropriate. Both Ms. Black and Ms. McCooley sit on the BSP Thematic Child Friendly group.</p> <p>Ms. McDonald then spoke to the presentation slides and provided a very detailed overview of the work done, the framework and how process has been developed. She spoke to the 3 key points re: Vision for Belfast, the 3 key themes, the engagement process to identify priorities, the 5 key priorities identified and the actions being developed within the Action Plan. She drew attention to the consultation document and circulated the related flyer to all present which lists the questions for the consultation and explains how to respond to the consultation. She advised that Belfast Health Cities would welcome responses and feedback from all organisations and will be writing to all Chief Executives. They have also consulted with South and West Locality Planning Groups and will be meeting the others shortly.</p> <p>Timescale for Consultation responses is 19th June 2015.</p> <p>This section was opened up for questions. Ms. Hardy felt it would be interesting to review the whole document to see where it fits with the Outcomes Group planning process. Ms. Black advised that she had raised some issues as a member of the sub-group re: timing, wording, focus and potential confliction with proposed Belfast City Council work and noted that although this work was welcomed, joined up working is required. Ms. Andrews noted the good practice and knowledge re: engaging with Children and Young People already available within local communities to link into. Ms. Walker highlighted the importance of aligning this work and avoiding any duplication. She advised use of and liaison with existing fora and groups. Mr. Power welcomed the process particularly if it will increase the quality of conversations across the city, with regard to identifying work, budgets etc. and he also reiterated the need to link with existing initiatives. It was also felt that it will be an opportunity to feedback to and also receive examples from other cities. Further discussion ensued re: issues raised at sub-group, duplication of work, value of the framework, working in partnership and what each partner can offer, correct allocation of funding etc.</p> <p>All <i>All issues to be fed into consultation responses.</i></p> |
| | <p>5. Action Planning - Update</p> <p>Ms. Hardy has previously circulated paper re: work ongoing for members' input against high level outcomes and will be meeting with Ms. Black and Mr. Boyle soon to discuss same. The document has already been populated by LPG's and Belfast Strategic Partnership and will help inform next stage of action planning. Ms. Black opined that Outcomes Group need to look at impacts and differences rather than just actions, the need to measure, the need for an evaluation toolkit etc. and Ms. Gregory suggested that each individual agency need to populate the document separately and then review together to find any gaps. Members discussed what information should be added to the document and how this should be captured. An intensive Task and Finish group was suggested to collate all the information to an agreed deadline, to inform preparation of a high-level report. Some issues were raised re timeliness of previous action planning processes and the need for a dedicated resource. Ms. McBrinn has previously discussed issue of resource and will further discuss issues of potential funding.</p> |

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| | <p>Agreement was reached re: creation of a Task and Finish group to pull action planning information together. Nominations are: Maggie Andrews, Elaine Black, Roisin McCooey, Jackie McBrinn and Anne Hardy with first meeting to be held mid to late May 2015.</p> |
| <p>Ms. Hardy / Ms. McBrinn</p> <p>All</p> | <p>6. Locality Planning Groups - Update</p> <p>Ms. Casey provided an April 2015 update report for members re: Locality Planning Groups and the work done so far. She gave a thorough overview of each area as detailed in the report, i.e. Action Plan updates; proposed family engagement and outreach events – numbers, costings, participating partners etc.; applications for funding; outstanding funding still required; services still required, i.e. buses etc.; ‘Awards for All’ – need someone to take the lead to avoid compromising applications for individual awards.</p> <p>The Poverty Working Group also require funding to take work a stage further, they will be rolling out a poverty questionnaire in Belfast and will bring feedback back to Outcomes Group. Ms. Black mentioned related Belfast City Council and CINI work on Poverty and suggested linking with these pieces of work. The CINI event is in October. Mr. Morgan also noted the significant ongoing BSP work re: poverty; he advised that the 1st draft of the Poverty Toolkit Booklet has been completed and suggested liaison with Jacqueline Frazer.</p> <p>There was considerable discussion re: poverty and crisis and work being done at a local level and funding and activity already in place but it was acknowledged that more join-up and linkage was required for strategic discussions at Outcomes Group level with updates and information re: emerging needs and pressure points being fed both ways – ground-up and top-down and used to populate the Outcomes Group Action Plan. It is Outcomes members’ role to attempt to link up all the different initiatives and partnerships.</p> <p>Ms. Hardy and Ms. McBrinn to arrange a presentation re: BSP Anti-Poverty group and overview of all BSP groups at future meeting.</p> <p>Mr. Power mentioned the recently launched _____ re: joined-up outcomes, which needs to be coordinated. Ms. Black offered link up with Youth Forum to make sure their evidence base is correct.</p> <p>All issues re: connectivity to be raised via partners at the various forums and groups which they attend.</p> |
| | <p>7. Family Support Hubs - Update</p> <p>Mr. Largey provided update paper re: Hub Development Work and gave an overview on each area. Lead bodies have been appointed for Greater Falls and Lower North and these will be open for referrals within next couple of weeks. Workshops and processes ongoing for South 2 and Outer West. Re: Outer South / East and Central North, work is underway for mailing lists and venues, no dates confirmed yet and Lead Bodies will hopefully be appointed by end of June.</p> <p>With regards to the Hubs which are already open for referrals, Mr. Largey</p> |

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| | <p>advised that there has been much learning from these which will be filtered through to Locality Planning Groups. Ms. Black enquired how this information will be available to inform colleagues. Ms. Largey responded that there is quarterly monitoring of the Hubs, there will be conversations both within the Trust and with partners re: issues and there will be Trust and a Regional template. Mr. Largey then provided update on the profile of referrals. Information is for outcomes members at the minute and hasn't been circulated but they are looking at ways in which this can be disseminated. Ms. Walker stated that we need to 'dig-in' to the data and see if the Hubs are doing what they are supposed to do and hitting the right level. Ms. Gregory advised that feedback from LPG's are in the minutes which are available on the website. Ms. Dunn advised that scorecard has been produced regionally, 10 best practice standards are also being completed with Family Support Hubs who are drawing up Action Plans supporting work of Early Intervention team. A survey monkey questionnaire is also being circulated next week re: services and impacts.</p> |
| <p>Ms. Dunn</p> | <p><i>Ms. Dunn to liaise with Information staff and request all relevant information and data is broken down for Belfast area for presentation at next meeting.</i></p> <p>Ms. Casey informed that Locality Planning Group feedback has been positive but Ms. Walker advised that this feedback needs to be quantified to ensure that the approach is working, what difference is being made and to reflect this information.</p> <p>Mr. Largey also highlighted that over the coming months agencies invested in this process will be making critical funding decisions which could lead to unmet need in September and could impact on centre areas, families and a decline in core services. There was some discussion on the potential funding cuts. Ms. Black felt it would be beneficial to know the CYPSP position on collective budgetary impacts understand clearly what services require to be funded and Ms. Andrews followed up by enquiring if Outcomes Group would play a lobbying role re: commenting on how cuts are impacting on core business. Ms. Hardy advised that there is a CYPSP sub-group – 'Communicating with Government' and suggested that it is used for this purpose. Ms. Walker suggested that it may need a more systematic approach. Ms. Andrews advised that people are now seeing impact on Early Years, Mental Health and Employability and can bring vision of impact and how families managing.</p> |
| <p>Ms. Walker / Ms. Hardy</p> | <p><i>Discussion at Regional Chairs Group will be required re: how to pull into more clear, collective and joined-up approach and format.</i></p> |
| <p>Mr. Leeson / Mr. Largey</p> | <p><i>Maurice Leeson and Gerry Largey are meeting to discuss joined-up approach also and how to chart this.</i></p> <p>Mr. Power stated that Outcomes Group operates under CYPSP structure and has regional responsibility to look at structures and approaches. It has a responsibility to raise issues and concerns re: where Early Intervention sits in Government Plan, he asked if CYP plan should be included in next programme for government, needs to be seen in broader picture, not just Health, needs linked to other partnerships. Ms. Hardy would like our plan to be ready before programme for government. Ms. Gregory advised she will try to represent our issues and noted that if 6 outcomes become statute, CYPSP have to influence Programme for Government and need to put</p> |

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| Ms. Dunn | forward how to continue if no resources. Leadership role is pivotal. <i>Family Support Hubs and linked data to be presented at next meeting.</i> | |
| Tommy Boyle | <p>8. Commissioning Process – Update from Funding Panels</p> <p>A short Activity Update paper was provided at the meeting and Mr. Boyle thanked members for their contribution to the Funding Panels.</p> <p>Feedback process, appeals process and timeline are all in place. He informed that one of the Panels was undersubscribed and therefore the money will be brought back to Outcomes Group to make decision on how to use, i.e. apply to other strands/organisations, give more to successful applicants from other Panels, buy more activity. Advice from Contracts department is that money cannot be added to another strand. All relevant information needs laid out in briefing paper as per process.</p> <p><i>Briefing Paper to be drawn up and circulated and decision to be made at June meeting.</i></p> | |
| | <p>9. Any Other Business</p> <p>Meeting was concluded and members thanked for their attendance.</p> | |
| 10. Dates of Future Meetings | | |
| Date: | Time: | Venue: |
| Tuesday 30 th June 2015 | 10.00 a.m. | Ligoniel Improvement Association, Wolfhill Centre |
| Tuesday 25 th August 2015 | 10.00 a.m. | Tbc |
| Tuesday 6 th October 2015 | 10.00 a.m. | LORAG, Shaftesbury Community & Recreation Centre, 97 Balfour Avenue, Belfast, BT7 2EW |
| Tuesday 15 th Dec. 2015 | 10.00 a.m. | Tbc |