

**Minutes of South Eastern Area Outcomes Group,  
held on 19 January 2015, in Cloona House, 31 Colin Road,  
Poleglass, Belfast.**

**Present:**

Armstrong Annie, Colin Neighbourhood Partnership  
 Brady Theresa, SNaF, Deputy Chair.  
 Corrigan Kathie, Barnardo's.  
 Dickson Clare Marie, Surestart Downpatrick.  
 Hardy Anne, CYPSP.  
 Leeson Maurice, HSCB.  
 Lyness Patricia, Women's Aid  
 McClean Amanda, Early Intervention Service Change Manager.  
 McCrossan Tina, Northern Ireland Children's Hospice.  
 McMullan Pauline, Lisburn YMCA.  
 Meehan Maurice, PHA.  
 Murray Michael, Assistant Director of Safeguarding Children, SET.  
 Neill Joanne, Bryson Care Children's Service.  
 Pauley Kyra, Footprints.  
 Rankin Laura, CYPSP.  
 Robertson Marian, Assistant Director Child Health.  
 Totten Chris, Head of Health and Well-Being, PHA.  
 Vladeanu Lynda, Health Development Manager, SET.

**Apologies:**

Dunn Helen, HSCB/CYPSP/Family Support Hubs Co-ordinator.  
 Skelton Sibil, SELB.  
 Scullion Mabel, Health Improvement Officer, PHA.  
 Sutherland Ian, Chair, SET.  
 Curran Evelyn, SECCP/HSCB.

	<b>Agenda Item</b>	<b>Description</b>	<b>Action</b>
1.	Apologies	Apologies were noted.	
2	Welcome.	Theresa Brady welcomed everyone to the meeting and advised that she would be chairing the meeting in Ian's absence. Theresa asked if an interim chair had been appointed as Ian was leaving his post in February. Michael advised that an interim chair has not been appointed.	

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3.	Minutes of Previous meeting	Patricia Lyness requested that her name is amended on the previous minutes.	
4.	Matters Arising.	None.	
5.	EITP	<p>Maurice Meehan referred to the background paper which was circulated with the minutes.</p> <p>Maurice explained that the proposal to establish up to 20 Early Intervention services across Northern Ireland over a three year period, ie 7/8 in year one, 7/8 in year two and 5 in year three was now thought to be impossible to implement. This was discussed at Departmental level.</p> <p>The EITP Board confirmed in December that they would support five Early Intervention services over 33 months. One in each Outcomes Group locality and then robustly examine whether it is working or not.</p> <p>Michael advised that the Trust views Early Intervention as a priority and is not on any saving plans but no additional funding will be available.</p> <p>Marian highlighted that one of the things we do not do well is measure the outcomes of projects. It's about changing what we do to get the Outcomes.</p> <p>Annie Armstrong asked what programmes have been identified? What research has been done? Is there clear evidence they work?</p> <p>Amanda McClean explained that an evidence review was undertaken by NCB. NCB looked at brief intervention models. These included solution focused therapy, motivational interviewing, Solihull approach. There is some evidence to suggest Solihull is a good way of engaging with families. Evidence suggests that it is not always about lack of services but in getting the families to engage within the services. A 'key worker' approach should be within the model, as a</p>	

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		<p>key worker is a good way of engaging families.</p> <p>Amanda advised that the outcomes have not been agreed. An evidence based workshop has been arranged for 3 February 2015 to agree the Outcomes for the Early Intervention Service. Three places have been allocated for the South Eastern area. Amanda will forward the information to Anne, who will send out to the group.</p> <p>The Outcomes Group will identify the site they would like to proceed with. It was agreed that Michael, Amanda and Annie would meet with the community representatives in North Down and Ards and Down. A paper will then be drawn up for both proposed areas and sent to the Outcomes Group, who will decide on the area.</p> <p>Annie queried why North Down and Ards was selected. Michael explained that there has been an increase in mental health and child protection referrals in this area and it is an area which requires intervention. A high level of family support, behavioural and support services is required. It appears to be area of greatest need within the South Eastern area.</p> <p>Annie raised concerns about the infrastructure not being in place to make it work. It was felt that it is a good opportunity to build a new service area as the population is enormous.</p> <p>Annie queried if the transformational funding would be used to develop the Hubs. Maurice explained that funding for the Hubs comes from the Delivering Social Change fund. Hubs have been in place in the South Eastern Trust since 2009. EITP will link in with the Hubs but the EITP will have its own referral point as the EITP service will end in 2016.</p>	<p>Amanda</p> <p>Michael, Amanda and Annie</p>

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		<p>Maurice explained that as this is a pilot, the service will test what you want to test in your area. The learning may be that more infrastructure development is needed in North Down and Ards in parallel with services. Michael stated it would be better to build on what is already there, as opposed to creating something new.</p> <p>Annie highlighted that the Outcomes need to be decided and training given on how to measure the outcomes to achieve the outcomes.</p> <p>Annie queried if an Equality Impact Assessment will be undertaken on the selection of the area. Maurice explained that the PHA will do the Equality Impact Assessment. If all five areas select an area which benefits only one part of the community, then an Equality Impact Assessment will show up any imbalance. The Equality Impact Assessment will be a regional exercise.</p> <p>Maurice asked for nominations for the workshop on 3 February 2015. It was agreed Michael, Claire-Marie Dickson, Annie and a person from each community would attend.</p>	
6.	DSC Funding Service Funding Update	<p>Michael advised that he had spoken to Maurice Leeson and he had confirmed that the Board will transfer the money. He explained that the funding group had met and agreed the schedule. The schedule will be sent to Theresa and once these have been ratified, the funds will then be released and the contracts sent out. Michael explained that of the £230,000, only £65,000 will be released. Maurice Leeson advised that if funding is available next year that this group will get priority over the funding.</p> <p>Michael advised that the groups receiving funding have been identified but cannot be advised until the money is in. Clare Marie</p>	

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		<p>asked if the organisations who had put in a proposal could be contacted. Michael advised that all the organisations on the original list will be contacted and advised of the situation.</p> <p>Michael agreed to email the table of proposals to the group. He explained that he was meeting with the Contracts Department during the week and will sign off the SLAs.</p>	Michael
7.	Development Day	<p>Anne referred to the 'Development Day' report which was circulated with the minutes and ask for any changes or comments to be emailed to Loraine Crossett. Anne advised that the Chairs will meet at the end of January to discuss the Action Plans for each Outcomes Group.</p>	
8.	Report from Action Planning Sub Group	<p>Anne gave an update on the Action Planning Sub Group meeting held on 6 January 2015. Anne referred to the 'Report and Recommendations from Action Planning Group' paper which was circulated to members. Anne advised that the diagram of the structure can be revised and that a funding sub-group needs to be added to the structure with a Trust lead.</p> <p>The Terms of Reference have been drawn up with four key areas identified, Healthy (Marian Robertson, Enjoying, Learning and Achieving (Sybil Skelton), Safety and Stability (Patricia Lyness), Economic and Environmental (to be identified). Sub-groups will be set up around each priority outcome and each group will do an in-depth piece of work. The work will focus on all six high level outcomes for each of the CYPSP priority area.</p> <p>Anne introduced Laura Rankin, who is funded by the Board. Laura will support the organising of the sub-groups, ie who will attend and where etc.</p> <p>It was suggested that the Outcomes Group should meet four times a year to accommodate the work of the Sub Group.</p>	

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		<p>Each of the five Outcomes Groups were asked to take forward one area in depth. The Action Planning Group felt that Enjoying, Learning and Achieving would be an appropriate area for the South Eastern Outcomes Group to take a regional focus on. The regional piece of work will draw on the regional sub groups because they have the expertise and will support the Outcomes Group work.</p> <p>The Sub Group, led by Sybil, will do some regional work, as well as local work around 'Enjoying, Learning and Achieving'. Anne to discuss with Sybil.</p> <p>A funding Sub Group needs to be set up and added to the structure with a Trust lead.</p> <p>Parent Reference Group to consider the new structure. Provide support involvement of parents across the Outcomes Groups.</p> <p>The Chairs will meet early February and agree timeframes and who will sit on which group. If members have a particular interest in a key area or would like to be involved in all four areas please advise Anne Hardy.</p> <p>A Local Communication Plan needs to be drawn up.</p> <p>A draft revised plan will look at the priorities and identify two achievable objectives. The draft revised plan will be sent out before the meeting in March 2015.</p> <p>Membership of the group was discussed and it was agreed that the membership needs to be reviewed. The Housing Executive, PSNI and YJA needs to be invited.</p> <p>Any comments on the report to be forwarded to Loraine.</p>	

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9.	Update from Locality Planning Groups.	<p><u>Colin Early Parenting Programme</u></p> <p>Annie reported that a 'Breastfeeding and Smoking' 'Turning the Curve' workshop was held in November. An Action Plan is being developed from the workshop.</p> <p><u>Speech and Language Therapy</u></p> <p>Annie advised that at the end of December 2014, 87 young people were on the current caseload. She advised that a similar service in nursery schools provided by Surestart is under threat. Surestart have secured the funding until the end of the March.</p> <p><u>Incredible Years</u></p> <p>All three elements of the Incredible Years programmes are now operating in the Colin area at present. An Incredible Years Baby Programme and two Toddler programmes and five basic Parent programmes will run from January to June 2015.</p> <p><u>Fast</u></p> <p>Fast programme has finished in St Luke's and has started in St Marks. A Teen Fast will be implemented in the local high school in April.</p> <p><u>Strengthening Families</u></p> <p>The fourth Strengthening Families programme will commence in February 2015. Staff are currently training in Newtownabbey.</p> <p><u>Colin Report Card</u></p> <p>Annie advised that the 4<sup>th</sup> Colin report card is on the Colin Neighbourhood Partnership website. The 5<sup>th</sup> report card will be available at the end of January.</p> <p>Annie advised that a number of new housing developments have been completed. New families are visited, welcomed and advised what is available in the community.</p>	

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		<p><u>Big Lottery</u></p> <p>Chris Totten advised that the Big Lottery application has been re-submitted. Colin advised that discussions are taking place with DSD about funding for next year. Most of the services planned are up and running. Speech and Language services and the Incredible Years programme are going well.</p>	
10.	Update from Family Support Hubs.	<p>Michael advised that the number of referrals have rapidly increased. The number of packages delivered has also increased. Demand is greater than capacity. Hoping that new additional funding will better support families.</p> <p>Michael explained that admin in the Hubs has reached capacity – currently receiving 40/50 referrals at each meeting.</p> <p>Annie queried if referrals had increased over the Christmas period, as Colin had received 60+ families requesting help with food, gas, electricity. Michael advised referrals had not increased over the Christmas period.</p> <p>Michael agreed to send out the regional report and local report on the Hubs.</p>	Michael
11.	Update from Early Intervention Board	<p>The last Early Intervention Board meeting was cancelled.</p> <p>Marian advised that the letters regarding SIF have been sent out confirming that funding will be made available. Marian agreed she would give an update at the next meeting.</p> <p>The Steering group meeting has been arranged for February.</p>	Marian
12.	Feedback from Chairs meeting	None.	
10.	<b>Next Meeting</b>	<b>18 May 2015, 10.30 am, Ballymote Centre, 40 Killough Road, Downpatrick, BT30 6PY.</b>	