

**BELFAST OUTCOMES GROUP
MEETING HELD IN
ARCHES WELLBEING CENTRE
ON 12TH NOVEMBER 2014 AT 10.00 A.M.**

Name	Organisation	Present	Apology
Ms. Lesley Walker (Chair)	Belfast HSC Trust	✓	
Statutory Sector			
Mr. Tommy Boyle	Belfast HSC Trust	✓	
Ms. Carol Diffin	Belfast HSC Trust		✓
Mr. Des Marley	NIHE, Belfast Area		✓
Ms. Brenda Martin	BELB	✓	
Mr. Séamus Mullen	PHA		✓
Ms. Elaine Black	Belfast City Council	✓	
Ms. Patricia Muldoon	Youth Justice Agency		✓
Mr. Danny Power	HSCB Belfast Local Commissioning Group	✓	
Mr. B. McIlwaine	PSNI	✓	
Community Sector			
Ms. Maggie Andrews	East Belfast Community Rep.		✓
Ms. Tina Gregory	West Belfast Community Rep.	✓	
Ms. Natasha Brennan	South Belfast Community Rep.	✓	
Ms. Maria Morgan	North Belfast Community Rep.	✓	
Voluntary Sector			
Ms. Anne Donnelly	Belfast & Lisburn Women's Aid	✓	
Ms. Alison McNulty	Tiny Life	✓	
Ms. Gemma Donnelly	Extern	✓	
Ms. Colette Slevin	Mencap		✓
BME Sector			
Ms. Dawn Thompson	Bryson Children's Services	✓	
Partnership Sector			
Ms. Roisin McCooley	Belfast Childcare Partnership		✓
Mr. Jackie Redpath	Belfast Strategic Partnership	✓	
Ms. Jackie McBrinn	BH DU Manager	✓	
Mr. Ben Hanvey	Belfast Strategic Partnership		✓
In Attendance			
Ms. Anne Hardy	CYPSP Children's Services	✓	
Ms. Una Casey	CYPSP	✓	
Mr. Gerry Largey	Belfast HSC Trust – Hub Lead	✓	
Mr. Maurice Leeson	HSCB – CYPSP Link	✓	
Ms. Trisha O'Connor	Minute Taker	✓	
Ms. Helen Dunn	CYPSP	✓	
Ms. Amanda McLean	PHA	✓	
Mr. Maurice Meehan	PHA	✓	

<u>Action by:</u>	<p>1. Welcome and Apologies</p> <p>Apologies were duly noted, as above. Introductions were made around the table.</p>
	<p>2. a. Minutes of last meeting</p> <p>Ms. Gregory and Ms. Thompson noted that they had given apologies to previous meeting and would like the minutes amended to reflect same.</p> <p>The detail of the minutes was agreed as a true record.</p>
<p>Chair</p> <p>Ms. Casey</p>	<p>2. b. Matters Arising</p> <p><u>Membership</u> – Ms. Hardy updated the group re: membership and asked that gaps in membership are identified. She will write formally to Chief Executives across all 5 Outcomes Groups re: gaps in membership and other issues such as statutory partners’ non-attendance at Outcomes Groups and Locality Planning Groups. Ms. Walker highlighted that individual, specific examples re: gaps in membership and non-attendance may need to be provided to each Chief Executive. Ms. Casey outlined the current membership issues within the Locality Planning Groups re: non-attendance / attendance only when felt relevant to certain agenda items. Discussion followed on this subject and the need for integrated working, consistent attendance. Ms. Hardy suggested that perhaps clarification was needed by all agencies re: their role on the Outcomes Groups and Locality Planning Groups.</p> <p><i>Membership of / attendance at Outcomes Groups, Locality Planning Groups and sub-groups to be kept under review.</i></p> <p><i>Ms. Casey to follow up re: specific Locality Planning Group issue with appropriate member.</i></p> <p><u>Linkages</u> – Ms. Walker updated that she had taken the Outcomes Group feedback re: linkages through to CYPSP and the potential disconnect to the Outcomes Group to the Regional Chairs meeting and Ms. Gregory had also feedback from West Belfast Locality Planning Group. The issues were accepted and will be looked at in the current review which is due to be completed by End January / Beginning February 2015.</p> <p>Ms. Black noted that the new Council boundaries will commence in April 2015 and added that these new areas must be included in any review taking place post April 2015. Ms. Hardy noted that the Outcomes Groups are committed to reviewing the link with Community Planning but advised that the Belfast Outcomes Group boundaries are currently linked to Belfast Trust boundaries and this is the same in all areas. Ms. Walker added that this matter was raised at the Children and Young People Strategic Partnership along with the proposed new PSNI boundaries. Mr. McIlwaine outlined the proposed PSNI changes, with a plan to encompass the new Belfast City Council areas as per legislation, and to move the PPU boundaries to reflect the Trust area. Considerable discussion ensued re: the new Council and PSNI boundaries and the line up with the current Trust boundaries, Outcomes Groups and Locality Planning Groups. Further debate will be</p>

<p>All / Maurice Leeson</p> <p>Anne Hardy</p>	<p>required within Trusts and this will also be coming to the CYP Strategic Partnership Group for further discussion. Ms. Hardy pointed out that some insight may come from the Community Planning Consultation where the Council will seek the views of agencies re: the development of community planning. Ms. McBrinn asked that PHA are included in any future conversations re: boundaries as they are currently undertaking mapping work re: same. She advised that Mr. Séamus Mullen will be the PHA link for Belfast area.</p> <p>All feedback from members re: linkages, boundaries and connectivity between Outcomes Group and CYPSP to be forwarded to Maurice Leeson for inclusion in the Review, paper will hopefully be completed in January 2015.</p> <p><u>Action Planning and Commissioning Priorities</u> – Ms. Hardy and Ms. McBrinn have discussed the proposed Workshop and BSP have offered to provide support. Ms. Walker highlighted that a clearer proposal will be required, i.e. what would we hope to achieve and what are the outcomes as a result.</p> <p>Workshop re: Action Plan to be convened, late January / Early February. Ms. Hardy to liaise with Ms. O'Connor to arrange.</p> <p><u>Safeguarding Panel Community Role</u> – No further action in relation to this at present. Ms. Walker informed that the previous discussion had been useful; she had brought feedback to the Safeguarding Panel and will contact members collectively or on an individual basis as required when the SBNI position is clear.</p>
<p>All</p>	<p>3. Contract Extensions until March 2015</p> <p>Mr. Largey disseminated two funding documents for members' consideration. Mr. Largey talked to these documents and outlined the process and progress to date, there have been 31 applicants. The second document is a list of all the organisations who have received the extension and what services they will provide. There is an underspend of £17,543, all Organisations who applied received an extension. Decision needs to be agreed on how Outcomes Group should spend remaining monies. It was agreed to hold this discussion to Item 5 on the agenda.</p> <p>All members were in agreement and are satisfied with work done to date re: contract extensions, Gerry Largey to continue and take this work forward on behalf of the Outcomes Group.</p>
	<p>4. Hub Update</p> <p>Mr. Largey circulated Hub update paper to members and gave a detailed update to members re: current funding issues; the pause in funding activity issued by HSCB and the difficulties linked to this with regard to the original HUB roll-out plan, which Mr. Largey recapped for members. OFMDFM have not yet given final confirmation on amount of funding available. Mr. Leeson continued the discussion re: impacts on service delivery, funding which has not been committed will not go forward. He added that there is no suggestion of any risk to EITP monies. Ms. Walker informed that she recently raised these issues with the Department and Jason White and proposed the possibility of using EITP slippage funding to address the shortfall in creating a network of Family support Hubs to cover ALL of</p>

<p>Ms. Casey</p> <p>Ms. Casey</p> <p>Ms. Walker</p> <p>Ms. Black / All</p>	<p>Belfast. Mr. Power agreed that this plan would have the ability to reach areas affected by the loss of a Family Support Hub and services and hoped that EITP can be re-shaped to allow this.</p> <p>Ms. Gregory raised a couple of issues, i.e. original plan was to link Hubs with the Neighbourhood Renewal areas with a clear link to communities and she felt that the EITP funding may have complicated this position; she felt that there were some operational concerns re: ownership of Hubs, Outcomes Group have agreed they must be community-led, not Belfast Trust-led. Mr. Boyle responded that Belfast Trust had agreed to drive the set-up of the Hubs but totally accepted that the Hubs must be community-led. A separate meeting will be convened to address operational issues with the already established Hubs.</p> <p>Discussion re: ownership of Hubs etc. taken offline and Ms. Casey to arrange for this to be discussed at Locality Planning Chairs meeting and to invite Family Support Hub Coordinators to attend.</p> <p>With regard to the funding concerns, Mr. Largey gave a number of options for members to consider. There was much discussion re: possible funding opportunities and Mr. Boyle informed the Group of linkage with DSD and potential funding of £25k from 'Building Successful Communities'. Three months' notice will be required if there is any change of contract or process and that a viable pattern needs to be created for Hubs in Belfast to give full coverage.</p> <p>Mr. Redpath suggested that Outcomes Group should go back to communities, inform them upfront of the difficulties faced in providing full coverage and gauge their views directly, possibly via Locality Planning Groups, Belfast Outcomes Group will then be in a better position to work out how to move forward. Further debate ensued.</p> <p>It was agreed that a meeting is required to discuss the Family Support Hubs, the way forward, funding etc. before going out to the wider community network with options.</p> <p>Ms. Casey to arrange meeting with Locality Chairs, Tommy Boyle, Gerry Largey, Maurice Leeson and Elaine Black.</p> <p>Ms. Walker will continue to raise issues and challenges re: Hubs and look for any other slippage available.</p> <p>Ms. Black to feedback to the officers who had offered support and discuss any opportunities re: possible funding. All members to do same and actively pursue funding opportunities within their own organisations.</p>
	<p>5. Commissioning Priorities Feedback from Working Group / Action Plan</p> <p>Minutes of the working group and engagement activity document were circulated for members. Ms. Hardy advised that the sub-group has focussed on the urgency of the commissioning process and noted that Mr. Largey will outline the priorities for members, how these were agreed and ask for Outcomes Group agreement. Action Plan also requires to be finalised. A lot of work has been completed by the sub-group but Ms. Hardy suggested that</p>

<p>Ms. Hardy</p>	<p>a further 1 or 2 meetings will be required prior to the workshop and appealed for additional members to attend. Ms. McBrinn offered Belfast Strategic Partnership involvement in the Action Plan Sub-Group.</p> <p>Ms. Hardy will circulate Action Plan and arrange a further meeting of the action plan/commissioning sub-group before the workshop in Jan/Feb. She will extend invite to all outcomes group members.</p> <p>Mr. Largey gave a detailed update re: the work undertaken by the working group, i.e. looking at adding value, gap in spending, looking to create something deliverable and they have drawn up a draft paper entitled Belfast Outcomes Group Funding Information which was also circulated to members. This paper sets out the context of the funding priorities; requirements re: applications and priorities; 2 potential draft priorities; exclusions, i.e. applications which may appear to be substitute funding or duplicate services already available; and other funding related matters, i.e. summer schemes and small grants. There was considerable discussion re: the document and Mr Largey stated that he is happy to take any suggestions re: the wording. He also advised that he has more information available re: linkages, wraparound, links with Hubs etc. which he can add to paper as necessary. He stated that all spend must be underpinned by evidence/evaluation tools and that a potential Re-evaluation Model is currently being drafted by CYPSP as well as Self-Efficacy Model in Belfast City Council. Ms. Hardy added that they are still awaiting the evaluation toolkit and that she will discuss same with Mr. Leeson.</p>
<p>Ms. Hardy</p>	<p>Ms. Hardy to clarify position re: tool-kit with Mr. Leeson</p>
<p>Ms. O'Connor</p>	<p>All papers circulated at today's meeting to be forwarded electronically – Ms. Hardy and Mr. Largey / Trisha</p> <p>With regards the timeline, Mr. Largey advised that the original specification for outcomes commissioning was 1 month ago. If a decision is made today by members, then the new timescale given by PALS and Contracts department will be at least end of May 2015/1st June 2015</p>
<p>Ms. Hardy</p>	<p>Ms. Hardy to convene meeting with Gerry Largey, Elaine Black, Maurice Leeson, Jackie McBrinn to discuss offer of BCC support re: coordination / evaluation.</p> <p>There was further discussion re: funding. Mr. Boyle advised that amount will be £500k (not including summer schemes etc.) per year for 3 years; this is if £100k is redirected to support the full coverage of FSH across all of Belfast. At least £400k is required for a tenable Family Support Service. The issues of infra-structure support are not included in these costings.</p>
<p>Mr. Largey</p>	<p>Mr. Largey to circulate draft Commissioning Paper together with Briefing Report for circulation to members. Feedback from All to Trisha by 21.11.14</p>
	<p>6. EITP Workstream 2 Progress Report</p> <p>Maurice Meehan and Amanda McLean joined the meeting and spoke to this item and provided a summary report of the Belfast Locality Stakeholder Workshops for Belfast Area Outcomes Groups. Ms. McLean gave a very detailed overview of the report, explained the key themes and noted that</p>

	<p>some very useful discussions had taken place, i.e. within localities very specific needs were identified. She advised that workshops had been very well attended.</p> <p>Ms. Walker invited members to pose questions to Mr. Meehan and Ms. McLean.</p> <p>Ms. Martin queried a possible typo on page 2 on section re: connectivity – should it actually read North and East?</p> <p>Members queried if EITP was flexible and if funding could be re-configured to support Family Support Hubs across the whole of Belfast before moving forward with new schemes? Mr Meehan felt that Ms’ McLean and Ms. McKenzie are critical to the listening process and will bring forward on the basis of local conversations re: gaps, assets, working arrangements.</p> <p>Overall Proposal to go to next EITP meeting on 12th December 2014 for approval, at which Mr. Leeson and Mr. Meehan will make a presentation re: EITP and then move to procurement within 6 to 7 months. Assurance given to maintain contact with Belfast Outcomes Group re: shaping procurement, this will be open to providers across Belfast. This will be for a 3 year service.</p> <p>The original implementation date of January 2015 had pushed back to April 2015 but this will not be practical. Proposed new implementation date is August 2015, based on procurement timelines.</p> <p>Mr. Redpath enquired if Outcomes Group can input on the specifications and queried the next steps. Ms. Hardy advised that Outcomes Group had already influenced certain features of the services. There will be a Regional call for organisations to bid for 1 to 4 services for Belfast. Ms. Walker noted that the group can feed into the process to a point but there can be no conflict of interest with any procurement process (as discussed previously re: family support services commissioning). Ms. Gregory enquired re: an exit strategy. Mr. Power emphasised that specifications should be as local as possible in order to ensure and achieve positive local outcomes and encourage local enthusiasm. Mr. Meehan responded that they will endeavour to do this.</p> <p>Mr. Leeson / Mr. Meehan <i>Mr. Leeson and Mr. Meehan will continue to liaise re: feedback/issues/advice from Outcomes Group and make appropriate representations re: same.</i></p> <p>Mr. Meehan/ Ms McLean <i>Mr. Meehan and Ms. McLean to feedback re: process at next meeting.</i></p>
<p>Chair</p>	<p>7. Locality Planning Update</p> <p>Ms. Casey provided Locality Planning Update paper for dissemination and outlined the contents for the group. She extended an invitation to Belfast Outcomes Group members to attend the quarterly Belfast Locality Planning Group Chairs’ meeting. She apprised the group that the LPGs have achieved some soft outcomes from Action Plans. She would be grateful to hear from members re: any available funding and is still looking out for any small funding opportunities.</p> <p>LPG funding and potential release of funding separate to Outcomes</p>

monies at 1st April 2015 to be discussed at next meeting.

9. Any Other Business

No further business recorded.

10. Dates of Future Meetings

Date:	Time:	Venue:
Tuesday 13 th January 2015	10.00 a.m.	Wolfhill Centre, Ligoniel Improvement Association, 148 Ligoniel Road, Ligoniel, BT14 8DT
Tuesday 10 th March 2015	10.00 a.m.	LORAG, Shaftesbury Community & Recreation Centre, 97 Balfour Avenue, Belfast, BT7 2EW
Tuesday 21 st April	10.00 a.m.	Conference room, 1 st floor, Cecil Ward Building
Tuesday 30 th June 2015	10.00 a.m.	Tbc
Tuesday 25 th August 2015	10.00 a.m.	Tbc
Tuesday 6 th October 2014	10.00 a.m.	LORAG, Shaftesbury Community & Recreation Centre, 97 Balfour Avenue, Belfast, BT7 2EW
Tuesday 15 th December 2015	10.00 a.m.	Tbc